

CITY OF CORPUS CHRISTI

BOARDS, COMMISSIONS, COMMITTEES AND CORPORATIONS

2023 ANNUAL REPORTS



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AIRPORT BOARD

DUTIES

The Airport Board advises the City Council concerning matters relating to the aviation interests of the City of Corpus Christi and the operation of the Corpus Christi International Airport facilities for the promotion of those interests.

COMPOSITION

Ten (10) members appointed by the City Council for three-year staggered terms. The Airport Board shall also include the chief executive officers of Visit Corpus Christi and the Corpus Christi Regional Economic Development Corporation as non-voting ex-officio members.

MEETS

Last Wednesday of every month, 3:30 p.m.,
International Airport Board Room.

CREATION/AUTHORITY

Section 2-175, Code of Ordinances; Ord. Nos. 17012, 4-28-82; 17748, 7-27-83; 19829, 7-07-87; 20327, 5-24-88; 021661, 5-25-93; 023755, 8-31-99; 032475, 6-22-21.

MEMBERS SIZE

10

TERM DETAILS

Three-year staggered terms

DEPARTMENT

Aviation

STAFF LIAISON

Adelle Ives

Name	District	Term	Appt. date	End date	Position	Status	Category
Paul A. Cameron Jr.	District 4	2	1/17/2017	4/4/2024		Active	
Dr. Hans O. Schumann	District 1	1	4/13/2021	4/4/2024		Active	
John P. LaRue	District 2	1	4/13/2021	4/4/2024	Vice-Chair	Active	
Rosie G. Collin	District 5	1	4/13/2022	4/4/2025		Active	
Kusumakar Sooda	District 5	2	4/9/2019	4/4/2025		Active	
Travis Patterson	District 2	Partial	11/14/2023	4/4/2025		Active	
Jeremy V. Taylor	District 4	1	4/11/2023	4/4/2026		Active	
Randall M. Hicks	District 4	2	6/16/2020	4/4/2026	Chair	Active	
Ricardo L. Talavera Jr.	District 5	Partial	6/13/2023	4/4/2026		Active	
Dr. Rey M. Saenz	District 1	1	4/11/2023	4/4/2026		Active	
Jon Reily	District 5	1	4/11/2023	4/4/2024	Ex-Officio, Non-voting	Active	
Brett Oetting	District 2	N/A	N/A	N/A	Ex-Officio, Non-voting	Active	CCCVB CEO
Mike Culbertson		1	N/A	N/A	Ex-Officio, Non-voting	Active	CCREDC CEO



City Board, Commission & Committee

Annual Report to City Council

Airport Board

1. State the goals and objectives for the 2023 calendar year.

Support staff re: Visit CC and Fly Local Campaign;
Offer E&A re: Food, Beverage, Retail;
Offer E&A re: tenant Lease Agreements;
Offer E&A re: Gault Hanger Project;
Offer E&A re: Annual FAA Inspec;
Offer E&A re: construction/upgrading of CCIA airport;
Offer E&A re: Code/Airport parking;
Support staff re: outreach programs of CCIA;...

2. Description of the action taken in furtherance of the goals and objectives during the 2023 calendar year.

Support of airport staff/Fly CCIA campaign and meetings with airlines to obtain additional air service;
Support airport staff/analyzing various lease agreements involving changes to CCIA re: Food, Beverage, and Retail changes;
Support airport staff/analyzing the RFP re: a convenience store on airport;
Support airport staff/analyzing projects/outreach programs by CCIA including "Run the Runway".

3. Did the Board make recommendation to Council? If so, what did they recommend?

Demolition/Gault Hanger Project;
Emerald City Cargo/lease;
Food, Beverage, and Retail/Agreement;
Coffman Engineering/Airport Master Planning;
Lease Agreement/Texas A&M CC/Lonestar UAS;
Aeronautical Radio Lease;
Chapter 9, Aviation, Section 9-35-Parking Rates;
Driscoll Children's Hosp. Lease;...

4. What are the goals and objectives for the 2024 calendar year?

Support staff/partner with Visit CC/spread the Fly Local Campaign;
Support staff/E&A re: Food, Beverage, and Retail;
Support staff/E&A re: tenant Lease Agreements;
Support staff by analyzing the RFP re: a convenience store and hotel on airport property;
Support staff/E&A re: construction and upgrading/CCIA airport Terminal;
Support staff/analyzing projects/outreach programs by CCIA.

5. How many times did the board meet or failed to meet?

For the calendar year 2023 the Airport Board met for (11) out of the twelve (12) meetings. The December 2023 meeting will not be held due to City closure for the holiday season. All meetings for the calendar year 2023 met quorum.

6. How many vacancies did the board have and for how long?

The Board had one vacancy during the 2023 calendar year. The position was vacant for the month of October. The position has been filled and the newly elected Board member began attending in November.

Approved by Committee:

M. Randall Hicks

Board Chair Signature

Randall Hicks

Board Chair Name

mrhicks@hartlinebarger.com

Board Chair Email

Approved

Review Status

Submitted by:

Kevin Smith

Department Head Signature

Kevin Edgar Smith

Department Head Name

kevins4@cctexas.com

Department Head Email

Approved

Review Status

For Department Head Only:



I have reviewed the report as submitted by the Board Chair. (Please check to confirm.)

Comments (Optional):

ANIMAL CARE ADVISORY COMMITTEE

DUTIES

The Animal Care Advisory Committee advises the City Council and City Manager on all aspects of animal control including fees, staffing, ordinances, procedures and policies and facilities. The jurisdiction and actions of the Committee shall be advisory only.

COMPOSITION

It shall consist of seven (7) members. Terms will be for three-years. Membership in one or more of the following categories is preferred but not required: veterinarian, local animal welfare organizations (preferably at least one of the organizations must operate an animal shelter). The remaining members shall represent the community-at-large. All members shall serve until their successors are appointed and qualified and each shall be a resident of the City. The City Manager or his representative and the Animal Care Services Manager shall serve as ex-officio members of the Committee without vote. The Committee, by majority vote, shall elect its own Chairman who shall preside at all meetings of the Committee and a Vice-Chairman who shall act as president in the absence of the Chairman. The Animal Care Services Manager or his designated representative shall serve as the secretary of the Committee. The Animal Care Advisory Committee is designated as the Animal Shelter Committee required by the Texas Health and Safety Code.

MEETS

3rd Wednesday of every month, 12:30 p.m., Animal Care Facility Conference Room, 2626 Holly Rd.

CREATION/AUTHORITY

Section 2-115, Code of Ordinances. Ord. Nos. 14214 - 2/22/78; 17573 - 4/20/83; 17748 - 7/27/83; 20294 - 5/3/88; 024461 - 5/22/01; 030405 - 1/20/15; Ord. 032058 - 3-17-2020

MEMBERS SIZE

7

TERM DETAILS

Three-year terms.

DEPARTMENT

Animal Care Services

Staff Liaison

Kathleen Chapa

Name	District	Term	Appt. date	End date	Position	Status	Category
Roland Dominguez	District 2	Partial	2/28/2023	5/31/2024		Active	Community At-Large
Monica A. Montalvo	District 5	Partial	9/5/2023	5/31/2024		Active	Community At-Large
Jarvis J. Amaya	District 2	2	7/16/2019	5/31/2025	Chair	Active	Community At-Large
Diana L. Cardenas Ph.D.	District 1	Partial	2/28/2023	5/31/2025		Active	Community At-Large
Ronald S. Smith	District 2	1	4/12/2022	5/31/2025		Active	Community At-Large
Jackie McCollough	District 4	1	2/28/2023	5/31/2026	Vice-Chair	Active	Community At-Large
Dr. Michele King	District 2	1	6/14/2022	5/31/2026		Resigned	Veterinarian



City Board, Commission & Committee Annual Report to City Council

Animal Care Advisory Committee

1. State the goals and objectives for the 2023 calendar year.

Look into the possibility of improvements to the existing shelter.
Further improve animal related ordinances

2. Description of the action taken in furtherance of the goals and objectives during the 2023 calendar year.

Discussed an intact permit and pet shop ban on selling dogs not from shelters.

3. Did the Board make recommendation to Council? If so, what did they recommend?

Submitted an intact permit and ban on pet shops selling animals not from shelters.

4. What are the goals and objectives for the 2024 calendar year?

To find ways for CCACS to transport more dogs to places where there isnt an issue with overpopulation as there is here. Look at ways CCACS can be more transparent with the public. Help CCACS to better community relations. Find ways to raise live release rate.

5. How many times did the board meet or failed to meet?

The board met 11 times and failed to meet 1 time.

6. How many vacancies did the board have and for how long?

The board had 1 vacancy for no more then a couple of months.

Approved by Committee:

Jarvis J Amaya

Board Chair Signature

Jarvis J Amaya
Board Chair Name

jarvis.amaya@gmail.com
Board Chair Email

Approved
Review Status

Submitted by:

Constance P. Sanchez

Department Head Signature

Constance P. Sanchez
Department Head Name

constancep@cctexas.com
Department Head Email

Approved
Review Status

For Department Head Only:



I have reviewed the report as submitted by the Board Chair. (Please check to confirm.)

Comments (Optional):

[Empty text box for comments]

ARTS & CULTURAL COMMISSION

DUTIES

The Arts & Cultural Commission recommends the use, location, lease or purchase of works of art to be considered a part of the beautification or cultural development of the City; to advise owners of private property in relation to beautification of their properties; to prepare specifications for the maintenance of works of art and to inspect such work for the guidance of the City departments concerned; to advise with respect to the design of buildings, bridges or other structures on city property if submitted to the Commission; to study and evaluate the activities in and the uses made of the Bayfront Arts & Science Park, and to plan the Park's development for future activities and uses.

COMPOSITION

Nine (9) members appointed by the Mayor subject to confirmation by the Council for three-year terms to provide advice on beautification and cultural development of the City. Membership in one or more of the following categories is preferred but not required: Marketing representative, Economic Development/Tourism representative, Public Space/Public Art representative, Youth/Education representative, Performing Arts representative, Visual Arts representative, Architecture representative, Higher Education representative, and Business Development Groups/Corporate representative. The Commission may organize and elect a Chairman annually and adopt such administrative procedures as are necessary to accomplish its purposes.

MEETS

4:00 p.m., 2nd Tuesday of every month,
Galvan House - Heritage Park, 1581 N.
Chaparral, Corpus Christi, TX 78401

CREATION/AUTHORITY

Sec. 2-100, Code of Ordinances. Ord. No. 8288 - 12-21-66; 8894 - 6-5-68; 9758 - 5-20-70; 19663 - 3-10-87; M89-0239 - 8-29-89; 20294 - 5-3-88; 20674 - 5-16-89. 023432- 9-8-98; 028819 10/26/10; Ord. 032058 - 3-17-2020.

MEMBERS SIZE

9

TERM DETAILS

Three-year staggered terms

DEPARTMENT

Parks and Recreation

STAFF LIAISON

Lisa Oliver

Name	District	Term	Appt. date	End date	Position	Status	Category
Wallace W. Echols	District 4	1	7/16/2019	9/1/2024		Active	Marketing
Sara Sells Morgan	District 2	1	8/10/2021	9/1/2024		Active	Visual Arts
Dr Abu Waheeduzzaman	District 5	2	2/26/2019	9/1/2024		Active	Economic Dev./ Tourism
Emily M. Barrera	District 5	1	8/9/2022	9/1/2025		Active	Marketing
Jody Perkes Hughes	District 2	2	8/27/2019	9/1/2025		Active	Public Art/ Public Space
James Moore	District 2	2	8/27/2019	9/1/2025	Chair	Active	Performing Arts
Ernest De La Garza	District 5	1	8/8/2023	9/1/2026		Active	Business Dev. Groups/Corporate Rep.
Melina M. Gosa	District 5	1	8/8/2023	9/1/2026		Active	Marketing
Simone Sanders	District 4	2	8/18/2020	9/1/2026		Active	Youth/Education



City Board, Commission & Committee

Annual Report to City Council

Arts & Cultural Commission

1. State the goals and objectives for the 2023 calendar year.

- *Prioritize cleaning/maintenance of public art based on previous evaluation
- *NEA DEIA project implementation with public/arts orgs
- *Presentation to general City Council meeting
- *Re-establish "large check" presentation to grantees following pandemic
- *Conduct valuation of municipal art collection
- *Evaluation and distribution of City Arts grants (HOT funds)
- *Re-establish Arts Forum event

2. Description of the action taken in furtherance of the goals and objectives during the 2023 calendar year.

- *Cleaning/maintenance completed on several public arts works
- *Met with Assistant Director, Tyler Florence, regarding Percent for Art Program
- *Presentation to City Council during regular meeting on August 29th, 2023
- *Distributed approximately \$290,000 in City Arts Grants funding to nearly 20 organizations
- *Arts Forum event held at AMST in October

3. Did the Board make recommendation to Council? If so, what did they recommend?

- *Recommended distribution of City Arts Grants HOTA funds of approximately \$290,000
- *Recommended further increased funding of HOTA grants funding

4. What are the goals and objectives for the 2024 calendar year?

- *Database and interactive maps/augmented reality of public art
- *Continuation of annual Arts Forum
- *Annual Arts Grants (HOTA funds) evaluation/distribution
- *Coordinate a "Big Check" presentation to arts organizations at City Council
- *Participation/outreach at arts events i.e. Artwalk
- *Produce stand-alone event in support of the arts
- *Bring two new active Commissioners on board

5. How many times did the board meet or failed to meet?

*The Commission did not meet five times due to lack of quorum/inactive members

6. How many vacancies did the board have and for how long?

*No vacancies but two vacancies moving into 2024.

Approved by Committee:

James Moore

Board Chair Signature

James Moore
Board Chair Name

jimmoore20001@gmail.com
Board Chair Email

Approved
Review Status

Submitted by:

Robert Dodd

Department Head Signature

Robert L. Dodd
Department Head Name

robertd4@cctexas.com
Department Head Email

Approved
Review Status

For Department Head Only:



I have reviewed the report as submitted by the Board Chair. (Please check to confirm.)

Comments (Optional):

[Empty text box for comments]

AUDIT COMMITTEE

DUTIES

The audit committee will provide guidance to and oversight of the city auditor's office in the performance of its responsibilities. The audit committee will consist of four (4) council members appointed by the mayor at the beginning of each council term. The mayor shall appoint one of the council members as the chairperson. The mayor may change the membership of the audit committee at any time. However, if a committee has not been appointed, then the duties of the council audit committee as described in this chapter shall be undertaken by the entire city council.

COMPOSITION

Four Council members appointed by the Mayor. The Mayor also selects the chairperson.

MEETS

Second Tuesday of the month, 9:30 a.m., 5th Floor Conference Room.

CREATION/AUTHORITY

City Code, Chapter 12-1/2 - 3.

MEMBERS SIZE

4

TERM DETAILS

Two-year terms.

DEPARTMENT

City Auditor

STAFF LIAISON

Joseph Lopez

Name	District	Term	Appt. date	End date	Position	Status	Category
Gil Hernandez	District 5	2	1/12/2021	11/3/2024	Chair	Active	Council Member, District 5
Jim Klein	At-Large	1	1/10/2023	11/3/2024		Active	Council Member, At Large
Everett Roy	District 1	1	1/10/2023	11/3/2024		Active	Council Member, District 1
Daniel R. Suckley	District 4	1	1/10/2023	11/3/2024		Active	Council Member, District 4



City Board, Commission & Committee

Annual Report to City Council

Audit Committee

1. State the goals and objectives for the 2023 calendar year.

The Audit Committee, under direction of City ordinance Chapter 12 ½, monitors the City's internal controls, receives audit reports and briefings, provides guidance and oversight of the City Auditor's Office, recommends to the City Council for approval of the Annual Audit Plan, and holds committee meetings as needed.

2. Description of the action taken in furtherance of the goals and objectives during the 2023 calendar year.

Received reports and briefings on: Beach Parking Permits Follow-Up, Municipal Solid Waste System Audit, Talson Greenwood WWTP Audit, CCPD Revenue Account Follow-Up, Tennis Center Revenue Follow-Up, Airport Rental Car Review, Talson Risk Assessment briefing, FY2022 Financial Statement and Single Audit by external auditor, department operations, and Fraud, Waste, and Abuse Hotline activities.

3. Did the Board make recommendation to Council? If so, what did they recommend?

Recommended for approval of the Calendar Year 2024 (CY2024) Annual Audit Plan and approved City Auditor's Office FY2024 budget.

4. What are the goals and objectives for the 2024 calendar year?

Receive and discuss audit reports, approve, and recommend to City Council the CY2024 annual audit plan and any modifications including the inaugural 5-year construction audit plan. Recommend approval of the FY2024 annual budget, receive operational updates, and provide guidance to and oversight of the City Auditor's Office in the performance of its responsibilities.

5. How many times did the board meet or failed to meet?

The Audit Committee met 6 times, with 1 being an executive session, during the 2023 calendar year. There were originally 8 planned meetings and 2 of these were cancelled by the board.

6. How many vacancies did the board have and for how long?

This is a City Council Member board with no vacancies.

Approved by Committee:

Gil Hernandez

Board Chair Signature

Gil Hernandez

Board Chair Name

Gil.Hernandez@cctexas.com

Board Chair Email

Approved

Review Status

Submitted by:

George Holland

Department Head Signature

George H. Holland

Department Head Name

georgeh3@cctexas.com

Department Head Email

Approved

Review Status

For Department Head Only:



I have reviewed the report as submitted by the Board Chair. (Please check to confirm.)

Comments (Optional):

BOARD OF ADJUSTMENT

DUTIES

The Board of Adjustment hears appeals for interpretations of the zoning ordinance; for special exceptions authorized by the zoning ordinance, subject to safeguards to protect the public interest; and for variances where, owing to special conditions, the literal enforcement of the provisions of the zoning ordinance results in unnecessary hardship, so that the spirit of the ordinance shall be observed and substantial justice done. An appeal may be made to District Court if dissatisfied with the decision of the Board. Written notice of public hearing on each appeal is sent to the applicant and owners within 200 feet 10 days before the hearing date.

COMPOSITION

Seven (7) members appointed by the City Council. The membership must include two (2) alternates; be residents of the City. Only five (5) members may vote, and four (4) must concur to grant an appeal.

MEETS

4th Wednesday of every month at 1:30 p.m., City Hall, Council Chambers.

CREATION/AUTHORITY

City Zoning Ordinance 6106, as amended, and Texas Local Government Code 211.008.

MEMBERS SIZE

7

TERM DETAILS

Two-year terms

DEPARTMENT

Development Services

STAFF LIAISON

Ruth Bocchino

Name	District	Term	Appt. date	End date	Position	Status	Category
Brandon Crowson	District 4	1	4/12/2022	4/4/2024		Active	
Mohan Mathew	District 5	1	4/12/2022	4/4/2024		Active	
Robert Reyna	District 2	1	4/12/2022	4/4/2024		Active	
Gordon Robinson	District 4	3	6/16/2019	4/4/2024	Chair	Active	
Priscilla San Miguel	District 5	1	4/12/2022	4/4/2024		Active	
Vacant		1	4/12/2022	4/4/2024		Active	Alternate
Vacant		1	4/12/2022	4/4/2024		Active	Alternate



City Board, Commission & Committee Annual Report to City Council

Board of Adjustment

1. State the goals and objectives for the 2023 calendar year.

In support of the Board of Adjustment's goals and objectives, we serve to interpret the Unified Development Code (UDC); for approval or disapproval of special use exceptions authorized by the UDC; and for variances where, owing to special conditions, the literal enforcement of the provisions of the UDC results in unnecessary hardship, so that the spirit of the UDC shall be preserved.

2. Description of the action taken in furtherance of the goals and objectives during the 2023 calendar year.

Although the Board of Adjustment held only one meeting, we work to make decisions and recommendations based on the interpretation of the UDC, input from city staff, public, and discussion focused around the necessary requirements to grant either a special use exception or variance. Training on: Required Findings/Insufficient Findings for SUE, Variances, Appeals, UDC, UDC amendments.

3. Did the Board make recommendation to Council? If so, what did they recommend?

No.

4. What are the goals and objectives for the 2024 calendar year?

The Board of Adjustment addresses business matters with the same approach each calendar year. As a result, for the 2024 calendar year, the goals and objectives match the 2023 calendar year stated goals and objectives.

5. How many times did the board meet or failed to meet?

The Board of Adjustment met one time. We held one in-person meeting on 1/25/23.

6. How many vacancies did the board have and for how long?

No vacancies were observed.

Approved by Committee:

Gordon Robinson

Board Chair Signature

Gordon Robinson

Board Chair Name

grobinson@ccrta.org

Board Chair Email

Approved

Review Status

Submitted by:

Al Raymond III

Department Head Signature

Albert James Raymond III

Department Head Name

alraymond@cctexas.com

Department Head Email

Approved

Review Status

For Department Head Only:



I have reviewed the report as submitted by the Board Chair. (Please check to confirm.)

Comments (Optional):

BUILDING STANDARDS BOARD

DUTIES

The Building Standards Board hears appeals under the Building Standards and Housing Code, which shall be construed to secure the beneficial interests and purposes of safety, health, and general welfare, through structural strength, stability, sanitation, adequate light and ventilation, and safety to life and property from fire and other hazards incident to the construction, alteration, repair, removal, demolition, use and occupancy of buildings or structures.

COMPOSITION

Seven (7) members, each of whom shall be a resident of the city. Membership in one or more of the following categories is preferred but not required: lawyer, realtor, architect, engineer, general contractor, home builder, or building materials dealer and remaining members at large from the residents of the city who are homeowners. Appointed by the City Council for three-year staggered terms. Elects its own chairman.

MEETS

Every other month on the 4th Thursday, 1:30 p.m., Council Chambers.

CREATION/AUTHORITY

Section 13-23, Code of Ordinances. Ordinance No. 7506 - 3-3-65; Ord. No. 9811 - 6-24-70; Ord. No. 13546 - 1-05-77; Ord. No. 022423 - 11-28-95; Ord. 032058 - 3-17-2020; Ord. 032659 2-8-2022

MEMBERS SIZE

7

TERM DETAILS

Three-year staggered terms.

DEPARTMENT

Development Services

STAFF LIAISON

Jessica Martinez

Name	District	Term	Appt. date	End date	Position	Status	Category
Catherine Giffin	District 2	1	2/23/2021	3/3/2024	Chair	Active	Member At-Large
Merced V. Pena	District 2	1	2/22/2022	3/3/2024		Active	Member At-Large
John B Solberg	District 5	1	2/22/2022	3/3/2025		Active	Engineer
Carlos Martinez	District 5	1	3/21/2023	3/3/2026		Active	Engineer
Monica Pareso	District 1	1	7/27/2021	3/3/2026	Vice-Chair	Active	Member At-Large
Vacant		1	2/22/2022	3/3/2023		Active	Alternate
Vacant		1	2/22/2022	3/3/2025		Active	Alternate



City Board, Commission & Committee Annual Report to City Council

Building Standards Board

1. State the goals and objectives for the 2023 calendar year.

The primary goal of the BSB for 2023 is to meet quorum for every scheduled meeting. This will ensure Staff can present open cases

timely and effectively.

The BSB's objective for 2023 is to improve the City of Corpus Christi by reducing the quantity of abandoned, vacant and dangerous properties that drain the City of resources across all departments.

2. Description of the action taken in furtherance of the goals and objectives during the 2023 calendar year.

Every scheduled meeting in 2023 met quorum.

3. Did the Board make recommendation to Council? If so, what did they recommend?

The BSB recommended approval of adoption of updated IPMC.

4. What are the goals and objectives for the 2024 calendar year?

The primary goal of the BSB for 2024 is to meet quorum for every scheduled meeting. This will ensure Staff can present open cases

timely and effectively.

The BSB's objective for 2023 is to improve the City of Corpus Christi by reducing the quantity of abandoned, vacant and dangerous properties that drain the City of resources across all departments.

5. How many times did the board meet or failed to meet?

The BSB met for five of six meetings in 2023. The only meeting not held was cancelled by city staff.

6. How many vacancies did the board have and for how long?

1-2 vacancies, but minimum quorum requirements in previous year was changed and dramatically improved the BSB's ability to successfully meet with quorum achieved.

Approved by Committee:

Catherine Giffin

Board Chair Signature

Catherine Giffin

Board Chair Name

catgiffin3@gmail.com

Board Chair Email

Approved

Review Status

Submitted by:

Al Raymond III

Department Head Signature

Albert James Raymond III

Department Head Name

alraymond@cctexas.com

Department Head Email

Approved

Review Status

For Department Head Only:



I have reviewed the report as submitted by the Board Chair. (Please check to confirm.)

Comments (Optional):

CAPITAL IMPROVEMENT ADVISORY COMMITTEE

Duties

The committee shall serve in an advisory capacity; advise and assist the City Council in adopting land use assumptions; review the capital improvements plan, land use assumptions and impact fees, and file written comments in accordance with Chapter 395 of the Texas Local Government Code; monitor and evaluate the implementation of the capital improvements plan; file semiannual reports with respect to the progress of the capital improvements plan and report to City Council any perceived inequities in implementing the plan or imposing the impact fee; and advise the City Council of the need to update or revise the land use assumptions, capital improvements plan, and impact fee. Other duties as assigned by City Council that relate to impact fees.

Composition

The Capital Improvements Advisory Committee shall consist of 15 members appointed by City Council of which at least six shall be representatives of the real estate, development, or building industry who are not employees or officials of a political subdivision or governmental entity and one member shall be a representative of the City's extraterritorial jurisdiction if impact fees are proposed for that area. Each City Council Member and the Mayor will nominate a member and the City Manager will nominate the remaining six members. Quorum shall consist of eight members.

MEETS

11:30 a.m., Kleberg Bank Community Room 5350 S. Staples

CREATION/AUTHORITY

Ordinance 032514 8-17-2021

MEMBER SIZE

15

TERM DETAILS

Three-year terms &
Concurrent with Council terms

DEPARTMENT

Development
Services

STAFF LIAISON

Ruth Bocchino

Name	District	Term	Appt. date	End date	Position	Status	Category
Bart Braselton	District 5	1	1/24/2023	11/1/2024	Council Member Roy's Rep.	Active	RE/DEV/BI
Rudy Garza Jr.	District 1	2	8/17/2021	11/1/2024	Council Member Hunter's Rep.	Active	Real Estate
Hailey R. Gonzalez	District 3	1	6/28/2022	11/1/2024	Mayor Guajardo's Rep.	Active	Building Industry
Coretta Graham	District 3	1	2/14/2023	11/1/2024	Council Member Klein's Rep.	Active	Development
JJ Hart	District 4	1	1/24/2023	11/1/2024	Council Member Suckley's Rep.	Active	
Eli McKay	District 1	1	1/24/2023	11/1/2024	Council Member Campos' Rep.	Active	
Moses Mostaghasi	District 5	1	8/17/2021	11/1/2024	Council Member Hernandez's Rep.	Active	RE/DEV/BI
Philip C Skrobarczyk	District 4	1	1/24/2023	11/1/2024	Council Member Barrera's Rep.	Active	Building Industry
Trey Summers	District 2	2	8/17/2021	11/1/2024	Council Member Pusley's Rep.	Active	RE/DEV/BI
Patricia A. Aitken	District 2	1	7/19/2022	8/16/2025	City Manager	Active	Real Estate

Name	District	Term	Appt. date	End date	Position	Status	Category
Jonathan Gonzalez	District 5	1	1/24/2023	8/16/2025	City Manager	Active	RE/DEV/BI
Alex .H Harris	Other	2	8/17/2021	8/16/2025	City Manager	Active	City's Extraterritorial Jurisdiction
Ramiro Munoz III	District 5	1	8/8/2023	8/16/2025	City Manager	Active	Development
Melody Nixon-Bice	District 5	2	9/14/2021	8/16/2025	City Manager	Active	Development
Velda G. Tamez	District 2	2	8/17/2021	8/16/2025	City Manager	Active	RE/DEV



City Board, Commission & Committee

Annual Report to City Council

Capital Improvements Advisory Committee

1. State the goals and objectives for the 2023 calendar year.

To develop and analyze master plans as a guide for growth of the City of Corpus Christi.
To learn and understand impact fees and how they are applied. We want to be educated and have a clear path forward to make the best decision on growth and how impact fees will affect our city.

2. Description of the action taken in furtherance of the goals and objectives during the 2023 calendar year.

We held 11 meetings, in FY 2023, with members of our community with different backgrounds and opinions. We held 5 community engagement meetings in the different voting districts. We held 2 workshops with City Council and Planning Commission that were also open to the public and live streamed online. We discussed future growth and accepted input. We then evaluated the effect of different scenarios.

3. Did the Board make recommendation to Council? If so, what did they recommend?

Yes, the Board recommended the adoption of the Master Plans and associated capital improvement projects in December 2023.

4. What are the goals and objectives for the 2024 calendar year?

To continue the work we have started in 2021, 2022, and 2023.
To learn and understand impact fees and how they are applied. We want to be educated and have a clear path forward to make the best decision on growth and how impact fees will affect our city. We are in the process of receiving and understanding all the impact fee information.

5. How many times did the board meet or failed to meet?

We met 11 times in FY 2023.

6. How many vacancies did the board have and for how long?

Currently the board has no vacancies. Throughout 2023, we had two replacements. Unfortunately, 75% of this committee has been changed since it's inception.

Approved by Committee:

Moses Mostaghasi

Board Chair Signature

Moses Mostaghasi

Board Chair Name

mothepro99@aol.com

Board Chair Email

Approved

Review Status

Submitted by:

Al Raymond III

Department Head Signature

Albert James Raymond III

Department Head Name

alraymond@cctexas.com

Department Head Email

Approved

Review Status

For Department Head Only:



I have reviewed the report as submitted by the Board Chair. (Please check to confirm.)

Comments (Optional):

CIVIL SERVICE BOARD

DUTIES

The Civil Service Board adopts, amends, and enforces a code of rules and regulations providing for appointment, employment, or suspension in all positions in the classified service based upon citizenship, character, merit, efficiency, and industry, which shall have the force and effect of law; and also rules regulating promotions, demotions, reduction in force of employees in the classified service and in what order they shall be dismissed and reinstated.

COMPOSITION

Three (3) members and two (2) alternate members shall be appointed by the Council for three-year terms or until a successor is named. The members choose their own chairman and appoint a chief examiner, not a member of the Board, who shall also act as secretary. Members must (1) be of good moral character, (2) be a U. S. Citizen, (3) be a resident of the City and have lived in the City for three years preceding appointment, (4) be over 25 years of age, and (5) not have held a public office within the preceding three years, with the exception of notary public.

MEETS

Meets third Thursday monthly,
9:00 a.m., HR Conference Room,
2nd Floor, City Hall.

CREATION/AUTHORITY

City Charter Amendment Art. VII, Sec. 2(3-25-55), Ord. 12948, Ord. 17258 - 9/15/82; amended 4-3-93; Charter Amendment - see Ord. 31007 - 11/21/16.

MEMBERS SIZE

3

TERM DETAILS

Three-year terms

DEPARTMENT

Human Resources

STAFF LIAISON

Monica Saenz

Name	District	Term	Appt. date	End date	Position	Status	Category
Gerald Avila	District 5	2	6/12/2018	6/15/2024		Active	
Dr. Deborah A. Sibila	District 4	1	2/9/2021	6/15/2025	Chair	Active	
Raul E. Ramirez	District 5	1	6/13/2023	6/15/2026		Active	
Vacant	District 5	1	N/A	6/15/2016		Active	Alternate
Vacant		1	N/A	6/15/2016		Active	Alternate

CIVIL SERVICE BOARD COMMISSION

DUTIES

FOR FIREFIGHTERS AND POLICE OFFICERS ONLY - The Civil Service Commission adopts, amends, and enforces a code of rules and regulations providing for appointment, employment, or suspension in all positions in the classified service based upon citizenship, character, merit, efficiency, and industry, which shall have the force and effect of law; and also, rules regulating promotions, demotions, reduction in force of employees in the classified service and in what order they shall be dismissed and reinstated. With additional duties as outlined under Chapter 143, Texas Local Government Code.

COMPOSITION

Three (3) members shall be appointed by the City Manager of the City and confirmed by a majority of the City Council. Members must (1) be of good moral character, (2) be a U. S. Citizen, (3) be a resident of the City and have lived in the City for three years preceding appointment, (4) be over 25 years of age, and (5) not have held a public office within the preceding three years.

MEETS

Meets third Thursday monthly, 9:00 a.m., HR Conference Room, 2nd Floor, City Hall.

CREATION/AUTHORITY

Chapter 143, Texas Local Government Code.

MEMBERS SIZE

3

TERM DETAILS

Three-year terms

DEPARTMENT

Human Resources

STAFF LIAISON

Monica Saenz

Name	District	Term	Appt. date	End date	Position	Status
Gerald Avila	District 5	2	6/12/2018	6/15/2024		Active
Dr. Deborah A. Sibila	District 4	1	2/9/2021	6/15/2025	Chair	Active
Raul E. Ramirez	District 5	1	6/13/2023	6/15/2026		Active



City Board, Commission & Committee Annual Report to City Council

Civil Service Board / Commission

1. State the goals and objectives for the 2023 calendar year.

To hold meetings in a timely and professional manner.

2. Description of the action taken in furtherance of the goals and objectives during the 2023 calendar year.

Members of the board/commission collaborated with city human resource personnel to guarantee that civil service matters pertaining to city employees were handled in a prompt and competent fashion.

3. Did the Board make recommendation to Council? If so, what did they recommend?

No

4. What are the goals and objectives for the 2024 calendar year?

Conduct meetings promptly to ensure that city civil service employees have the opportunity to be heard within a reasonable timeframe.

5. How many times did the board meet or failed to meet?

According to city records, the Civil Service Commission convened seven times in 2023, to address appeals related to police and firefighter exams. Additionally, records indicate that members of the Civil Service Board gathered four times in 2023 to conduct proceedings concerning the termination of city employees.

6. How many vacancies did the board have and for how long?

Dr. Rauhaus, the former Chairperson, resigned her position at the conclusion of April 2023, leading to a vacancy on the board/commission. On 6/13/23, Mr. Raul Ramirez was appointed to fill the vacancy and was officially sworn in on 6/27/23, resulting in a 44-day vacancy period. Mr. Ramirez's term extends through 6/15/2026.

Approved by Committee:

Deborah Sibila, Ph.D. 01/17/2024

Board Chair Signature

Deborah Sibila, Ph.D.

Board Chair Name

deborah.sibila@tamucc.edu

Board Chair Email

Approved

Review Status

Submitted by:

Rebecca Castillo

Department Head Signature

Rebecca Castillo

Department Head Name

rebeccac@cctexas.com

Department Head Email

Approved

Review Status

For Department Head Only:



I have reviewed the report as submitted by the Board Chair. (Please check to confirm.)

Comments (Optional):

COMMITTEE FOR PERSONS WITH DISABILITIES

DUTIES

The Committee for Persons with Disabilities provides a program to encourage, assist and enable persons with disabilities to participate in the social and economic life of the City; to achieve maximum personal independence; to become gainfully employed; and to enjoy fully and use all public and private facilities available within the community.

COMPOSITION

Nine (9) residents of the city who shall be appointed by the City Council. The membership of the committee shall be composed of individuals with disabilities and representatives of agencies and organizations functioning within the committee's area who are interested in the provision of services to persons with disabilities and others who are interested in the abilities and specific needs of persons with disabilities, subject to Council approval. The Human Relations Administrator, Director of Parks and Recreation, and Building Official shall serve as ex-officio non-voting members. The Chairperson of the Committee for Persons with Disabilities shall serve as an ex-officio voting member of the Human Relations Commission.

MEETS

1st Wednesday of the month at 3:00 p.m., City Hall, City Council Chambers.

CREATION/AUTHORITY

Chapter 2, Article IV, Division 23, Code of Ordinances; Ord. No. 024364 (2/13/01).

MEMBERS SIZE

9

TERM DETAILS

Two-year terms

DEPARTMENT

Planning & Community Development

STAFF LIAISON

Nora Vargas

Name	District	Term	Appt. date	End date	Position	Status
Melanie R. Gomez	District 2	3	7/17/2018	2/1/2024	Vice-Chair	Active
Angela Brengman	District 2	Partial	7/19/2022	2/1/2024		Active
Imelda M. Trevino	District 5	1	2/8/2022	2/1/2024		Active
Dr. Susan Depoliti Tower	District 2	Partial	5/9/2023	2/1/2024		Active
Olivia Allan	District 4	1	2/8/2022	2/1/2025		Active
Sandra L. Flores	District 2	1	2/28/2023	2/1/2025		Active
Kelsey M. Dahlbeck	District 2	1	2/28/2023	2/1/2025		Resigned
Dr. Jennifer Scott	District 2	2	3/30/2021	2/1/2025	Chair	Active
Dr. Ashley P. Voggt	District 4	1	2/28/2023	2/1/2025		Active
Human Relations Administrator		N/A	N/A	N/A	Ex-Officio, Non-voting	Active
Building Official		N/A	N/A	N/A	Ex-Officio, Non-voting	Active
Parks and Recreation Director		N/A	N/A	N/A	Ex-Officio, Non-voting	Active



City Board, Commission & Committee

Annual Report to City Council

Committee for Persons with Disabilities

1. State the goals and objectives for the 2023 calendar year.

Increase community awareness of our committee through volunteer events; Learn about and collaborate with local agencies already assisting persons with disabilities within the region; Continued progress on the following goals: closed captioning in local establishments; Research protected bike paths. Bylaws revisions. Committee workshop and t-shirts for volunteers at events. Brochure Revisions.

2. Description of the action taken in furtherance of the goals and objectives during the 2023 calendar year.

Provided committee information table at community events; Coordinated 12 presentations; Produced a closed captioning PSA ; Produced a resolution for protected bike paths. Started planning of the committee workshop. Finalized t-shirt slogan and color. Finalized by-law revisions and brochure for handout. Started development of workplans for each subcommittee.

3. Did the Board make recommendation to Council? If so, what did they recommend?

Recommendations were made on applicants for vacant committee positions. We also recommended the bike path resolution.

4. What are the goals and objectives for the 2024 calendar year?

Arrange 12 presentations for the year. Attend 9 community events including ADA celebration. Write four resolutions to pass to city council. Create quarterly PSA's. Host/attend accessibility workshop.

5. How many times did the board meet or failed to meet?

The board met 10 times this year and only missed two meetings.

6. How many vacancies did the board have and for how long?

We had one vacancy that was filled quickly. Currently we have an additional vacancy that has been open for approximately two months and we are waiting on city council for the final approval.

Approved by Committee:

Dr. Jennifer Scott

Board Chair Signature

Dr. Jennifer Scott

Board Chair Name

admin@choiceliving.org

Board Chair Email

Approved

Review Status

Submitted by:

Daniel McGinn

Department Head Signature

Daniel McGinn

Department Head Name

DanielMc@cctexas.com

Department Head Email

Approved

Review Status

For Department Head Only:



I have reviewed the report as submitted by the Board Chair. (Please check to confirm.)

Comments (Optional):

CONSTRUCTION TRADE ADVISORY & APPEALS BOARD

Duties

The Construction Trade Advisory & Appeals Board shall advise the city manager regarding any matter related to Construction that it considers should be brought to the attention of the city council. The Construction Trade Advisory & Appeals Board shall obtain public comment on the proposed adoption of or amendment to a national model code.

Composition

Nine (9) members appointed to a three-year term by City Council. The Board shall have the guidance and assistance of the building official. The Board shall be composed of one general contractor, one engineer or architect, one master electrician, one electrical contractor, one master plumber, one plumber contractor, one heating, ventilation, air conditioning, and refrigeration contracting (HVAC) technician, one HVAC contractor, and one Texas professional land surveyor. Five members of the board shall constitute a quorum.

MEETS

Quarterly, 3rd Thursday of the month, 3:00 p.m., 2406 Leopard Street, Frost Bank Building, Fire Department's Conference Room, 3rd Floor.

CREATION/AUTHORITY

Ordinance 032058 3-17-2020.

MEMBERS SIZE

9

TERM DETAILS

Three year terms

DEPARTMENT

Development Services

STAFF LIAISON

Ruth Bocchino

Name	District	Term	Appt. date	End date	Position	Status	Category
Paul S. Cervantes	District 5	2	8/11/2020	3/31/2026		Active	Master Electrician
Tommie A. Lee Sr.	District 1	1	6/13/2023	3/31/2026		Active	HVAC Contractor
Leah Tiner	District 4	1	6/13/2023	3/31/2026		Active	General Contractor
Ty J Gentry	District 5	1	6/13/2023	3/31/2026		Active	Plumber Contractor
Jared Merdes P.E.	District 1	2	8/11/2020	3/31/2026	Chair	Active	Engineer/Architect
Ronald E. Brister	District 5	2	2/23/2021	3/31/2026		Active	Texas Professional Land Surveyor
Mike Dildy	District 4	1	3/8/2022	3/31/2026		Active	Master Plumber
Jose L. Jimenez	District 3	2	2/23/2021	3/31/2026		Active	Electrical Contractor
Vacant		1	4/1/2023	3/31/2026		Active	HVAC Technician



City Board, Commission & Committee

Annual Report to City Council

Construction Trades Advisory & Appeal Board

1. State the goals and objectives for the 2023 calendar year.

- Continue to pursue a full board membership, relax some member qualifications, and expand the board members to include a more diverse makeup.
- Pursue suppliers regarding products and materials related to the adoption of new CODES.
- Support new code adoption.
- Public education outreach.

2. Description of the action taken in furtherance of the goals and objectives during the 2023 calendar year.

- Three (3) new board vacancies were filled.
- Many discussions were conducted on the expansion of the board makeup. The board is awaiting further direction from Legal.
- The board has supported all of the public outreach opportunities conducted by Development Services.

3. Did the Board make recommendation to Council? If so, what did they recommend?

- 1/12/23: Amend Chapter 14, ICC 2021 IBC, IEBC, IFGC, IMC, IPC, IRC, and ISP and Spa Code, and NFPA 2020 of NEC and Chapter 18 with ICC 2021 of IFC.
- 6/15/23: Amend Sections 14-281 and 14-291 to adopt TCEQ regulations for the inspection and testing of backflow assemblies. Section 14-231 amending IBC to provide certain exemptions, and Section 55-37 to authorize the disconnection of services.

4. What are the goals and objectives for the 2024 calendar year?

- Continue to pursue a full board membership, relax some member qualifications, and expand the board members to include a more diverse makeup.
- Pursue suppliers regarding products and materials related to the adoption of new CODES.
- Support new code adoption.
- Public education outreach.

5. How many times did the board meet or failed to meet?

Two (2) regular meetings; Q1 & Q2
One (1) special virtual web meeting; Q1
Two (2) canceled regular meetings; Q3 & Q4

6. How many vacancies did the board have and for how long?

Plumbing contractor vacancy was filled on June 13, 2023.
HVAC Technician position has been vacant since April 2023.

Approved by Committee:

Jared Merdes, P.E.

Board Chair Signature

Jared Merdes, P.E. MBA LEED AP

Board Chair Name

jmerdes77@gmail.com

Board Chair Email

Approved

Review Status

Submitted by:

Al Raymond III

Department Head Signature

Albert James Raymond III

Department Head Name

alraymond@cctexas.com

Department Head Email

Approved

Review Status

For Department Head Only:



I have reviewed the report as submitted by the Board Chair. (Please check to confirm.)

Comments (Optional):

[Empty text area for comments]

CORPUS CHRISTI COMMISSION ON CHILDREN & YOUTH

DUTIES

The Commission on Children & Youth supports a comprehensive system of services and advances policies to meet the needs of Corpus Christi's children, youth and their families, including gathering information from people and entities to act as a source of information and referral on issues concerning children, developing an annual community action plan for children, youth and their families, advising the City Council on acquiring and allocating children and youth's resources and services, strengthening communications and encouraging partnerships between public and private entities working with children and youth, and serving as an advocate for local, state and federal policy benefitting children, youth and their families to the City Council, and to others as authorized by the Council.

COMPOSITION

The commission shall consist of fifteen (15) members appointed by the City Council. Each appointee shall have demonstrated interest in the welfare of children or youth through occupation or through association with community-based organizations. The commission shall be composed with 9 Adult Members and 6 Youth Members as follows: 9 Adult members; membership in one or more of the following categories is preferred but not required: (1) - Health and Human Services, (1) - Law Enforcement, (1) - Education, (1) - Youth and Family Services, (1) - District Attorney's Office, (3) -At-Large members, and (1) Faith-based organization. 6 Youth members as follows: (1) high school student from Corpus Christi Independent School District, (1) high school student from Calallen Independent School District, (1) high school student from Tuloso-Midway Independent School District, (1) high school student from West Oso Independent School District, (1) high school student from Flour Bluff Independent School District, (1) high school student from a charter school. The youth members shall be high school juniors or seniors at time of appointment. Members shall serve three-year terms except the youth members shall serve one-year terms. Any vacancy shall be filled for the unexpired term. The commission shall elect a chairperson and such officers as it deems necessary. Officers shall serve one-year terms.

MEETS

3rd Monday at 5:30 p.m., City Hall,
Staff Conference Room.

CREATION/AUTHORITY

Sec. 2-217; Ord. 021927, 4/26/94; Ord. 022728, 10-15-96, Ord. 023452, 9-29-98, Ord. 029813, 4-30-13; Ord. 031963, 12-17-19; Ord. 032058 - 3-17-2020

MEMBERS

9

TERM DETAILS

Three-year terms

DEPARTMENT

Parks and Recreation

STAFF LIAISON

Lisa Oliver

Name	Term	Appt. date	End date	Position	Status	Category
Vacant	1	7/21/2020	5/1/2021		Active	Tuloso-Midway High School Student
Vacant	1	N/A	5/1/2021		Active	Flour Bluff High School Student
Vacant	1	N/A	5/1/2021		Active	West-Oso High School Student
Vacant	1	N/A	5/1/2021		Active	Calallen High School Student
Vacant	1	11/7/2017	5/1/2023		Active	Law Enforcement
Vacant	1	4/13/2021	5/1/2024		Active	At -Large
Vacant	1	5/2/2021	5/1/2024		Active	Youth & Family Svcs.
Vacant	1	7/21/2020	5/1/2024		Active	At-Large
Vacant	1	5/2/2022	5/2/2025	Vice-Chair	Active	At-Large
Vacant	1	5/2/2022	5/2/2025		Active	CCISD High School Student
Vacant	1	5/2/2022	5/2/2025		Active	Charter School High School Student
Vacant	1	5/2/2022	5/2/2025		Active	Education

Name	Term	Appt. date	End date	Position	Status	Category
Vacant	1	5/2/2022	5/2/2025		Active	Health & Human Svcs.
Vacant	1	5/2/2023	5/2/2026	Chair	Active	At -Large
Vacant	1	5/2/2023	5/2/2026		Active	Faith-based organization



City Board, Commission & Committee Annual Report to City Council

Commission on Children & Youth

1. State the goals and objectives for the 2023 calendar year.

The Commission on Children and Youth was on suspended for the remainder of 2023 since action to appoint and reappoint committee members was tabled.

2. Description of the action taken in furtherance of the goals and objectives during the 2023 calendar year.

The Commission on Children and Youth was suspended for the remainder of 2023 since action to appoint and reappoint committee members was tabled.

3. Did the Board make recommendation to Council? If so, what did they recommend?

The Commission on Children and Youth was suspended for the remainder of 2023 since action to appoint and reappoint committee members was tabled.

4. What are the goals and objectives for the 2024 calendar year?

The Commission on Children and Youth was suspended for the remainder of 2023 since action to appoint and reappoint committee members was tabled.

5. How many times did the board meet or failed to meet?

The Commission on Children and Youth was suspended for the remainder of 2023 since action to appoint and reappoint committee members was tabled. Further action is pending the outcome of the sunset review by the City Secretary's Office.

6. How many vacancies did the board have and for how long?

The Commission on Children and Youth was suspended for the remainder of 2023 since action to appoint and reappoint committee members was tabled. Further action is pending the outcome of the sunset review by the City Secretary's Office.

Approved by Committee:

Lisa Oliver, PARD Staff Liaison

Board Chair Signature

Lisa Oliver

Board Chair Name

lisao@cctexas.com

Board Chair Email

Approved

Review Status

Submitted by:

Robert Dodd

Department Head Signature

Lisa Oliver

Department Head Name

lisao@cctexas.com

Department Head Email

Approved

Review Status

For Department Head Only:



I have reviewed the report as submitted by the Board Chair. (Please check to confirm.)

Comments (Optional):

CRIME CONTROL & PREVENTION DISTRICT

DUTIES

The Corpus Christi Crime Control and Prevention District is dedicated to crime reduction programs and the adoption of a proposed sales and use tax at a rate of one-eighth of one percent.

COMPOSITION

The District will consist of the same number of members as the City Council. A member of the Board of Directors shall be appointed by each member of the City Council to serve at the pleasure of that member of the City Council for a term that is concurrent with the term of the member of the City Council that appointed the Director. Six-year term limitation. Confirmation of appointments by City Council as per Texas Local Government Code 363.1015.

MEETS

On a quarterly basis, the 3rd Wednesday of the month, at 2:00 p.m., City Hall, 6th Floor Conference Room.

CREATION/AUTHORITY

Texas Crime Control and Prevention District Act, Article 2370c-4, Vernon Texas Civil Statutes; Ord. 023124, 11/11/97.

MEMBERS SIZE

9

TERM DETAILS

Concurrent w/ Council terms

DEPARTMENT

Police

STAFF LIAISON

Pat Eldridge

Name	District	Term	Appt. date	End date	Position	Status	Category
Isabel Araiza	District 2	1	1/24/2023	11/1/2024		Active	Council Member Campos' Rep.
Mariah A. Boone	District 2	1	1/24/2023	11/1/2024		Active	Council Member Klein's Rep.
Sandy J. Fernandez	District 3	2	2/23/2021	11/1/2024		Active	Council Member Hunter Rep.
David Gonzalez	District 5	2	2/23/2021	11/1/2024		Active	Mayor Guajardo's Rep.
Joseph H. Kramer	District 4	1	1/24/2023	11/1/2024	Chair	Active	Council Member Suckley's Rep.
Andrew S. Leeton	District 5	1	2/8/2022	11/1/2024	Vice-Chair	Active	Council Member Hernandez's Rep.
Susie Luna Saldana	District 2	1	1/24/2023	11/1/2024		Active	Council Member Roy's Rep.
Tracy C. Teague	District 3	1	1/24/2023	11/1/2024		Active	Council Member Barrera's Rep.
Marshal Tong	District 1	2	2/23/2021	11/1/2024		Active	Council Member Pusley's Rep.



City Board, Commission & Committee

Annual Report to City Council

Crime Control & Prevention District

1. State the goals and objectives for the 2023 calendar year.

- a. Continue to fund 78 sworn officers, purchase necessary equipment to support officers, and purchase 9 replacement vehicles and associated upfitting cost.
- b. Continue fiscal responsibility to ensure funding is available.

2. Description of the action taken in furtherance of the goals and objectives during the 2023 calendar year.

- a. Completed the FY23 budget with a remaining fund balance.
- b. Purchased necessary equipment to support sworn officers
- c. Purchased 8 replacement patrol vehicles
- d. Maintained 78 sworn officers on the payroll

3. Did the Board make recommendation to Council? If so, what did they recommend?

Board adopted the FY24 budget on June 21 funding 78 officers with 5 replacement vehicles and 3 additional vehicles for added officers. Recommended the FY24 budget to City Council on July 25 for approval.

4. What are the goals and objectives for the 2024 calendar year?

- a. Continue to fund 78 sworn officers, purchase necessary equipment to support officers, and purchase 9 replacement vehicles and associated upfitting costs.
 - b. Continue fiscal responsibility to ensure funding is available
- Crime Control & Prevention District

5. How many times did the board meet or failed to meet?

Board met 4 times in the year

6. How many vacancies did the board have and for how long?

Four vacancies filled 1/24/2023. Vacancies since September 2022.

Approved by Committee:

Pat P. Eldridge as approved by Board
Chair Joe Kramer

Board Chair Signature

Pat P Eldridge

Board Chair Name

pat@cctexas.com

Board Chair Email

Approved

Review Status

Submitted by:

Michael D Markle

Department Head Signature

Michael D Markle

Department Head Name

mikema@cctexas.com

Department Head Email

Approved

Review Status

For Department Head Only:



I have reviewed the report as submitted by the Board Chair. (Please check to confirm.)

Comments (Optional):

ETHICS COMMISSION

DUTIES

The Ethics Commission, in addition to having jurisdiction over complaints involving any "city official", are to prepare and publish pamphlets and other materials explaining the duties of individuals subject to the code of ethics; review all statements and reports filed with the city; annually review the code of ethics and make appropriate recommendations to the city council; review all public opinions related to the code of ethics that are issued by the city attorney; prepare and disseminate a report listing all campaign contributions and expenditures for each candidate within 30 days following the deadline for filing the last campaign finance reports for each city council election. The commission shall have such meetings as may be necessary to fulfill its responsibilities. The chairperson or any three (3) members may call a meeting provided that reasonable notice is given to each member. The commission shall meet at least once a year. The date of the annual meeting shall be in September. The commission shall comply with the Texas Open Meetings Act.

COMPOSITION

Nine members appointed by a two-thirds vote of the full council. Nominations are to be solicited from a wide variety of professional and community organizations in the city, but interested individuals may also submit their names for consideration. Initially, the terms of three members shall be one year, and the initial terms of another three members shall be two years. The persons having such shorter terms shall be determined by lot. No holding over is permitted except as expressly provided in the Code of Ethics. The commission shall elect a Chairperson and a Vice-Chairperson.

MEETS

3rd Thursday of the month, 5:30 p.m.,
City Hall, Fifth Floor - ACM Conference

CREATION/AUTHORITY

Section 2-320, Code of Ordinances; Ordinance No. 20781, 9/19/89, Ord. 023460 , 10-13-98; Ord.

MEMBERS SIZE

9

TERM DETAILS

Three-year

DEPARTMENT

Legal

STAFF LIAISON

Diamond Gallegos

Name	District	Term	Appt. date	End date	Position	Status
David J. Bendett	District 4	1	1/14/2020	9/30/2024		Active
Kamlesh Bhikha	District 1	Partial	5/9/2023	9/30/2024		Active
Laura M. Commons	District 2	1	9/14/2021	9/30/2024		Active
Dane F. Fuller	District 5	1	9/13/2022	9/30/2025	Chair	Active
Trevor H. Mauck	District 2	1	9/13/2022	9/30/2025		Active
Kent L. Teague	District 3	1	9/13/2022	9/30/2025		Active
Dr. Rick Barrera	District 5	1	9/5/2023	9/30/2026		Active
Ed Bennett	District 5	2	9/15/2020	9/30/2026		Active
Sulakshana Modak	District 5	1	9/5/2023	9/30/2026		Resigned



City Board, Commission & Committee

Annual Report to City Council

Ethics Commission

1. State the goals and objectives for the 2023 calendar year.

- Review all financial disclosure reports required to be filed
- Review the Code of Ethics per annual requirement
- Review and process any Ethics Complaint(s) filed with the Commission
- Review boards and commissions for purposes of identifying any recommended changes to the financial disclosure filing requirements
- To recommend any actions or code changes to City Council

2. Description of the action taken in furtherance of the goals and objectives during the 2023 calendar year.

- Reviewed all financial disclosure reports
- Chair and Liaison met with City Secretary to improve electronic filing process
- Reviewed Code of Ethics
- Submitted recommended Code changes to City Attorney (presentation to Council and public hearing date TBD in 2024)
- Reviewed and processed five Ethics Complaints, one Appeal, and one Hearing

3. Did the Board make recommendation to Council? If so, what did they recommend?

- Recommended sanctions regarding one Ethics Complaint
- Recommended eight changes, 5 administrative and 3 substantive, to the Code of Ethics (City Attorney reviewed in 2023 with public hearing TBD)

4. What are the goals and objectives for the 2024 calendar year?

- Review all financial disclosure reports required to be filed
- Review Code of Ethics per annual requirement
 - Determine which boards & commissions we recommend adding to financial disclosure filing requirements
- Review and process any Ethics Complaint(s) filed
- Recommend actions or code changes, if any, to City Council
- Publish electronic bulletins with Ethics Code info & reminders

5. How many times did the board meet or failed to meet?

Twelve meetings in CY 2023:

19 Jan, 16 Feb, 16 Mar, 20 Apr, 16 May, 26 Jun, 06 Jul, 20 Jul, 21 Sep, 19 Oct, 16 Nov, and 21 Dec.

There were no failed attempts to meet in CY 2023.

6. How many vacancies did the board have and for how long?

3 vacancies:

E. Sample 6 weeks, 23 Feb 2023 to 16 May 2023, backfilled by K. Bhikha

C. Axel 16 weeks, 16 May 2023 to 08 Sep 2023, backfilled by S. Modak

S. Modak 12 weeks, 04 Oct 2023 to 31 Dec 2023, still vacant

Approved by Committee:

Dane F. Fuller

Board Chair Signature

Dane F. Fuller

Board Chair Name

info@fullerflippers.com

Board Chair Email

Approved

Review Status

Submitted by:

web document

Department Head Signature

Miles Risley

Department Head Name

milesr@cctexas.com

Department Head Email

Approved

Review Status

For Department Head Only:



I have reviewed the report as submitted by the Board Chair. (Please check to confirm.)

Comments (Optional):

none

ISLAND STRATEGIC ACTION COMMITTEE

DUTIES

The Island Strategic Action Committee (ISAC) advises the Mayor and City Council on development and implementation of the Mustang-Padre Island Area Development Plan. The ISAC shall develop specific strategies for implementation of the Mustang-Padre Island Development Plan with specific timelines to implement the respective strategies and a clear determination of which agency or individual is responsible to implement specific projects or programs.

COMPOSITION

The committee shall consist of fourteen (14) members appointed by the City Council. Membership in one or more of the following categories is preferred but not required: Padre Isles Property Owners Association, residential property owner who owns property and resides on Mustang or Padre Island; commercial property owner who owns property and operates a business on Mustang or Padre Island; developer of property on Mustang or Padre Island; member of the Padre Island Business Association; architect or professional engineer, who does work on projects on Mustang or Padre Island; realtor, who primarily represents buyers or sellers of property on Mustang or Padre Island; construction contractor, who primarily works on projects on Mustang or Padre Island; representative of an environmental group; person who resides on Mustang Island or who is an employee of a Mustang Island property owner; and at-large representatives who are residents of the City. Not less than twelve (12) members must reside or own property on Mustang or Padre Island. One (1) of the at-large representatives may, but is not required to, reside on Mustang or Padre Island. The City Council may appoint not more than five (5) members of the action committee who do not reside within the City if they own or represent the owner of property on Mustang or Padre Island. The following organizations may appoint a representative to serve as an ex-officio advisory member of the action committee without vote: Planning Commission, Watershore and Beach Advisory Committee, Park and Recreation Advisory Committee, Nueces County, Nueces County Water Control and Improvement District No. 4, and Corpus Christi Convention and Visitors Bureau.

MEETS

1st Tuesday of every month at 5:30 p.m.

CREATION/AUTHORITY

Ordinance No. 028488, 2/16/10; amended Ordinance 030830, 4/26/16; Ordinance 032058, 3/17/2020

MEMBERS SIZE

14

TERM DETAILS

Three-year

DEPARTMENT

Economic Development

STAFF LIAISON

Bonnie McLaughlin

Name	District	Term	Appt. date	End date	Position	Status	Category
Jay N. Gardner	District 4	2	3/20/2018	3/23/2024	Chair	Active	Environmental Group
Dotson Lewis Jr.	District 4	1	3/30/2021	3/23/2024	Vice Chair	Active	Residential Property Owner
Marvin L. Jones	District 4	Partial	4/11/2023	3/23/2024		Active	At-Large
Terry A. Palmer	District 4	Partial	4/11/2023	3/23/2024		Active	At-Large
Michael S. Pittman	District 4	Partial	9/14/2021	3/23/2024		Resigned	Mustang Island Rep.
Robert B. Pruski Jr.	District 4	1	3/30/2021	3/23/2024		Active	Construction Contractor
Craig Thompson	District 2	Partial	4/12/2022	3/23/2024		Active	Professional Engineer
William M. Uhlarik	District 4	1	3/30/2021	3/23/2024		Active	Realtor
Stephen Armstrong	District 4	Partial	11/14/2023	3/23/2025		Active	At-Large

Name	District	Term	Appt. date	End date	Position	Status	Category
Roy D. Coons	District 4	1	3/30/2021	3/23/2025		Active	At-Large
Robert J. Corbett	District 4	1	4/12/2022	3/23/2025		Active	Padre Isles Prop. Owners Assoc.
Charles F. Duffley	Non-Resident	2	3/26/2019	3/23/2025		Active	Developer
Meagan E. Furey	District 4	1	4/12/2022	3/23/2025		Active	Padre Island Business Assoc.
Cheryl D. Segrest	District 4	Partial	11/14/2023	3/23/2025		Active	At-Large
Twila Stevens	District 4	1	N/A	N/A	Ex-Officio, Non-voting	Active	Parks and Rec Adv. Comm.
Brett Oetting	District 2	1	N/A	N/A	Ex-Officio, Non-voting	Active	CVB
R. Bryan Gulley	District 4	N/A	N/A	N/A	Ex-Officio, Non-voting	Active	Nueces County
Meredith Darden	District 2	1	N/A	N/A	Ex-Officio, Non-voting	Active	Watershore and Beach Adv. Comm.
Vacant		1	N/A	N/A	Ex-Officio, Non-voting	Active	Planning Commission
Vacant		1	N/A	N/A	Ex-Officio, Non-voting	Active	Nueces County Water Control and Prevention District #4



City Board, Commission & Committee

Annual Report to City Council

Island Strategic Action Committee

1. State the goals and objectives for the 2023 calendar year.

The Island Strategic Action Committee (ISAC) advises the Mayor and City Council on development and implementation of the Mustang-Padre Island Area Development Plan. work with staff to implement project in the Island.

2. Description of the action taken in furtherance of the goals and objectives during the 2023 calendar year.

form UDC subcommittee. meet with TXDOT, staff, Todd Hunter, Dan Suckley on Bond/JFK Causeway. NPID Beach facility ribbon cutting. Don Patricio Bridge ribbon cutting. BFE/FEMA worked with staff. reviewed ADP, Bond, Commodores Park, mobility plan and other projects with staff to provide feedback.

3. Did the Board make recommendation to Council? If so, what did they recommend?

All resolutions directly to council. Erosion plan resolution. Riley P Dogpark (X3). Pickleball Courts. JFK Causeway/Bond 2018. Second Causeway resolution. Island Mobility Plan resolution. Commodores Park Master Plan resolution. BFE/FEMA elevations. Lifeguard Pay increase resolution. Paper streets resolution (TIRZ #2 board). Whitecap waste water effluent return line. Packery Channel no wake zone

4. What are the goals and objectives for the 2024 calendar year?

continue to work with council and staff on projects not yet completed, through either the Area Development Plan, Bond, or TIRZ #2. Commodores Park and the Mobility plan implementation are focuses, as well as the old "six-pack" items with Packery Channel. need to focus on JFK Causeway (underneath) improvements to SAFETY, lighting, and parking.

5. How many times did the board meet or failed to meet?

we failed to meet in July and December, due to folks traveling and conflict with city council meetings on the same date

6. How many vacancies did the board have and for how long?

vacancies were filled twice, with Tommy Kurtz, Mike Pittman, Eric Evans (moved to Type A board) Dan Brown, and Melanie Salinas moving out of town. New folks are Terry Palmer, Craig Thompson, Marvin Jones, Stephen Armstrong, and Cheryl Segrest.

Approved by Committee:

Jay Gardner

Board Chair Signature

Jay Gardner

Board Chair Name

jgardner@LJA.com

Board Chair Email

Approved

Review Status

Submitted by:

Heather Hurlbert

Department Head Signature

Heather Hurlbert

Department Head Name

HEATHERH3@CCTEXAS.COM

Department Head Email

Approved

Review Status

For Department Head Only:



I have reviewed the report as submitted by the Board Chair. (Please check to confirm.)

Comments (Optional):

[Empty text area for comments]

LANDMARK COMMISSION

DUTIES

The Landmark Commission promotes the use of historical and cultural landmarks for the culture, prosperity, education, and general welfare of the people of the City and visitors to the City.

COMPOSITION

Eleven (11) members are appointed by City Council by majority vote, In so far as possible, the numerical composition shall correspond to the ethnic, gender, and economic distribution of the City according to the last Federal Census report. All members shall have knowledge and experience in either the architectural, archaeological, cultural, social, economic, ethnic or political history of Corpus Christi. Membership in one or more of the following categories is preferred but not required: historians, licensed real estate salespersons, architect, structural or civil engineer, title search business, property surveyor and members at-large. No one profession will constitute a majority of the membership.

MEETS

4th Thursday of every month at 4:30 p.m., City Hall, Council Chambers.

CREATION/AUTHORITY

Section 2-204, Code of Ordinances. Ord. No. 12315, 10-16-74; Ord. No. 19908, 8-11-87; Ord. No. 030228, 7-15-14.

MEMBERS SIZE

11

TERM DETAILS

Three-year terms

DEPARTMENT

Development Services

STAFF LIAISON

Ruth Bocchino

Name	District	Term	Appt. date	End date	Position	Status	Category
Matthew R. Forrester	District 5	1	2/22/2022	11/20/2024		Active	At-Large
Albert Montez	District 2	1	2/22/2022	11/20/2024		Active	Title Search
Dr. James H. Pruitt II	District 5	1	11/9/2021	11/20/2024		Active	Historian
Roslyn Michele Wanzer	District 3	1	2/9/2021	11/20/2024		Active	Real Estate
Walter Jeff Mumme	District 3	1	9/6/2022	11/20/2025		Active	At Large
Elizabeth Riggle	District 2	1	9/6/2022	11/20/2025		Active	At-Large
Melissa Espinoza	District 1	1	11/14/2023	11/20/2026		Active	At-Large
Gordon E. Landreth	District 4	1	4/11/2023	11/20/2026		Active	At-Large
Cheryl M. McLaughlin	District 1	1	8/8/2023	11/20/2026		Active	Historian
Armando Mendez	District 4	2	2/9/2021	11/20/2026	Chair	Active	At-Large
Veronica D. Wilson	District 5	2	2/9/2021	11/20/2026		Active	At-Large



City Board, Commission & Committee

Annual Report to City Council

Landmark Commission

1. State the goals and objectives for the 2023 calendar year.

Promote preservation through education. Maintain and update the historical resource survey through DowntownTX.org Consider Specific sties, structures, and districts for designation as historic landmarks.

Encourage and communicate with property owners the benefit of rehabilitation of potential landmarks as an alternative to demolitions. Promote preservation through the Planning and Zoning process.

2. Description of the action taken in furtherance of the goals and objectives during the 2023 calendar year.

Landmark Commission served monthly on the World War II Heritage Ad Hoc Committee

The Landmark Commission endorsed the nomination of the Ritz Theatre to the National Register of Historic Places

The Landmark Commission approved a limited Certificate of Appropriateness of Demolition features of the 600 Building

The Landmark Commission denied the COAD for Case No. COAD 1016-01 (Dr. Hector P. Garcia Office) and implemented a 365 day stay on demolition in November. ...

3. Did the Board make recommendation to Council? If so, what did they recommend?

Landmark Commission recommended that ButterKrust Storage LLC located at the former site of ButterKrust Bakery be rezoned with a Historic Overlay

Landmark Commission approved a limited Certificate of Appropriateness of Demolition features of the 600 Building located at 600 Leopard Street.

Landmark Commission denied the COAD for Case No. COAD 1016-01 (Dr. Hector P. Garcia Office) and implemented a 365 day stay on demolition. ...

4. What are the goals and objectives for the 2024 calendar year?

Fulfill grants received(If received): Historic Preservation Plan and DowntownTX.org.

Provide recommendation on Historic Preservation Plan update to Council.

Consider specific sites, structures, and districts for designations historic landmarks. Encourage and communicate with property owners the benefit of rehabilitation of potential landmarks as an alternative to demolition.

5. How many times did the board meet or failed to meet?

The board met 9 times to include no meeting for the month of July, September and December.

6. How many vacancies did the board have and for how long?

Two vacancies for no more than a month

Approved by Committee:

Armando Mendez

Board Chair Signature

Armando Mendez

Board Chair Name

mendez21@gmail.com

Board Chair Email

Approved

Review Status

Submitted by:

Al Raymond III

Department Head Signature

Albert Raymond III

Department Head Name

alraymond@cctexas.com

Department Head Email

Approved

Review Status

For Department Head Only:



I have reviewed the report as submitted by the Board Chair. (Please check to confirm.)

Comments (Optional):

LIBRARY BOARD

DUTIES

The Library Board shall act as an advisor to the City Council on the policies and operations of the library. The Library Board shall make recommendations to the City Council on comprehensive policies on library services related to the following matters: (1) It shall make recommendations regarding policies for the administration of library programs, use of facilities, and selection of library resources.(2) It shall seek citizen input about community needs and shall make appropriate recommendations for planning capital improvements and library services.(3) It may solicit for the libraries either directly or in cooperation with the Friends of the Corpus Christi Public Libraries or other private organizations gifts, revenues, bequests or endowments of money or property as donations or grants from persons, firms, foundations or corporations. If the city is required to meet certain conditions, acceptance shall be subject to City Council approval.

COMPOSITION

Nine (9) voting members which nine (9) members shall be appointed by the City Council with terms of two (2) year or until a successor is appointed. A member in each of the following categories is preferred but not required: La Retama Club and Friends of the Corpus Christi Public Libraries Board.

MEETS

1st Tuesday of every month, 10:30 a.m., La Retama Central Library Board Room, 2nd Floor.

CREATION/AUTHORITY

Section 2-75, Code of Ordinances. Ordinance Nos. 1889, 12044, 13235, 18473, 18606, M85-0399, 8-27-85; 19830, 7-7-87; M87-0330, 9-22-87; 20115, 12-17-87; 20294, 5-3-88; 20674, 5-16-89; 022900, 4-15-97; 027945, 11-18-08; Ord. 032058 - 3-17-2020.

MEMBERS SIZE

9

TERM DETAILS

Two-year terms

DEPARTMENT

Libraries

STAFF LIAISON

Kenny Jones

Name	District	Term	Appt. date	End date	Position	Status	Category
Sharron K. Hines	District 2	2	2/23/2021	11/5/2024		Resigned	Friends of the Libraries Board
Alice U. Hawkins	District 2	1	9/20/2022	11/5/2024		Active	
Carroll P. Matthews	District 2	1	9/20/2022	11/5/2024		Active	La Retama Club
Dora A. Wilburn	District 2	2	2/23/2021	11/5/2024		Active	
Joan Carrillo	District 3	1	11/14/2023	11/5/2025		Active	
Patricia Craig	District 5	1	11/14/2023	11/5/2025	Chair	Active	
Carrie Moore	District 2	1	11/14/2023	11/5/2025	Vice-Chair	Active	
Dolores G. Rabon	District 4	1	11/14/2023	11/5/2025		Active	
Melinda De Los Santos	District 2	1	11/14/2023	11/5/2025		Active	



City Board, Commission & Committee

Annual Report to City Council

Library Board

1. State the goals and objectives for the 2023 calendar year.

Continue to advocate for CCPL to be funded the same as TX public libraries in cities the same size as Corpus Christi. Increase staffing, add more basic computer classes & more services for underserved areas, like the south & westside. Establish more community partnerships like those with Friends of the Library, AAUW & United Way. Secure a City Proclamation for National Library Week in April 2023.

2. Description of the action taken in furtherance of the goals and objectives during the 2023 calendar year.

FY22-23 Budget Initiative – replaced 50 public computers at Harte, Hopkins, Garcia, and Neyland Libraries. Secured City proclamation for National Library Week, April 25, 2023. Partnered with Municipal Court to host Community Court. FY23-24 Budget Initiative - added 2 Librarian positions and increased Security Guard service hours at branches from 30 a week to their operational hours.

3. Did the Board make recommendation to Council? If so, what did they recommend?

The Library Board voted unanimously at the June Board meeting that the budget recommendation for the FY24 Budget be recommended to the City Council as presented. The Board also expressed their support for increasing both Library staffing levels and Security Guard service hours for branch libraries.

4. What are the goals and objectives for the 2024 calendar year?

Advocate for CCPL to be funded in a manner comparable to communities in TX similar in size to Corpus Christi, coordinating with the city and community organizations. Establish more community partnerships with local organizations. Secure a City Proclamation for National Library Week in April 2024. Develop strategies to increase public literacy and awareness regarding library materials and programs.

5. How many times did the board meet or failed to meet?

The Board met 12 times in 2023, once each month.

6. How many vacancies did the board have and for how long?

1 Vacancy for a month: Apr 4 to May 9

1 Vacancy for over 2 months: Nov 7 until present

Approved by Committee:

Patricia M. Craig

Board Chair Signature

Patricia M. Craig

Board Chair Name

patmcraig14@gmail.com

Board Chair Email

Approved

Review Status

Submitted by:

Laura Z. Garcia

Department Head Signature

Laura Garcia

Department Head Name

lauraga@cctexas.com

Department Head Email

Approved

Review Status

For Department Head Only:



I have reviewed the report as submitted by the Board Chair. (Please check to confirm.)

Comments (Optional):

MARINA ADVISORY COMMITTEE

DUTIES

The Marina Advisory Committee advises and makes recommendations regarding development, use, or preservation of the marina, including the following: (1) assist the City Council in providing for the orderly, planned development and use of the marina; (2) review the annual and capital improvement budgets regarding the improvement and maintenance of the facilities upon the marina; and (3) review and recommend to the City Council the feasibility of development, improvements, maintenance or proposed uses for the marina.

COMPOSITION

Nine (9) members appointed by the City Council for two-year terms. The membership shall include one (1) Scientist, i.e. Marine Biologist, one (1) Engineer, and one (1) Environmentalist; one (1) shall be a Representative of a Restaurant located within the boundaries of the Corpus Christi Downtown Management District, and five (5) Community At-Large members. In the initial appointment, members will serve an initial two-year term, in the succeeding term, 5 members will serve a two-year term, and 4 members will serve a one-year term, as determined by drawing. Thereafter, all terms will be two-years.

MEETS

1st Monday of every month at 5:30 p.m., People Street T-Head, Boater's

CREATION/AUTHORITY

Section 2-260, Code of Ordinances; Ord. No. 027408, 9/11/07; Ord. No. 030604, 9/8/15.

MEMBERS SIZE

9

TERM DETAILS

Two-year staggered terms

DEPARTMENT

Parks & Recreation

STAFF LIAISON

Leah Huguen

Name	District	Term	Start date	End date	Position	Status
Richard E. Bell	District 4	3	1/22/2019	12/18/2024		Active
Don J. Dunlap	District 4	2	7/27/2021	12/18/2024		Active
Robert Kelley	District 2	2	7/27/2021	12/18/2024		Active
Alyssa B. Mason	District 2	2	7/27/2021	12/18/2024		Active
Curt L. Broomfield	District 1	2	12/7/2021	12/18/2025		Active
Steve T. Indrelunas	District 5	1	1/30/2024	12/18/2025		Active
John Murray	District 2	2	7/27/2021	12/18/2025	Chair	Active
Charles Pendlyshok	District 4	3	1/28/2020	12/18/2025	Vice-Chair	Active
Dr John S. Wood	District 4	2	12/7/2021	12/18/2025		Active



City Board, Commission & Committee

Annual Report to City Council

Marina Advisory Committee

1. State the goals and objectives for the 2023 calendar year.

Our goal this year has been to work with Marina staff to advise them and recommend projects that are needed to enhance the City Marina. This includes the capital improvement projects approved by City Management.

2. Description of the action taken in furtherance of the goals and objectives during the 2023 calendar year.

To date we advised on the following. dredging and maintenance on existing marina. Boardwalk construction on Peoples dock, replacement of Docks ABCD&L, signage and speed bumps for better traffic control. advised on funding for future projects.

3. Did the Board make recommendation to Council? If so, what did they recommend?

There has been some confusion this year on the method that the Chair makes monthly reports. We have been through a couple ACMs each one advising deferent methods. It is my understanding a letter should be sent once a month to Counsel and City management. I gathered the boards thoughts and concerns from our last meeting forwarded it and it ended up all over the news.

4. What are the goals and objectives for the 2024 calendar year?

Complete projects underway and advise marina and offer assistance if needed.

5. How many times did the board meet or failed to meet?

12

6. How many vacancies did the board have and for how long?

0

Approved by Committee:

John Murray

Board Chair Signature

John Murray

Board Chair Name

murraygroup2003@yahoo.com

Board Chair Email

Approved

Review Status

Submitted by:

Robert Dodd

Department Head Signature

Robert L. Dodd

Department Head Name

RobertD4@cctexas.com

Department Head Email

Approved

Review Status

For Department Head Only:



I have reviewed the report as submitted by the Board Chair. (Please check to confirm.)

Comments (Optional):

PARK AND RECREATION ADVISORY COMMITTEE

DUTIES

The Parks and Recreation Advisory Committee shall advise the City Council as to all City parks and the buildings therein, public outdoor recreation areas and centers and any other grounds placed under its purview by the City Manager.

COMPOSITION

Eleven (11) members appointed by the City Council, who are residents of the City and serve without compensation for a two-year term beginning August 23, or until their successor is appointed. The Board elects its Chairman.

MEETS

2nd Wednesday of every month, 5:30 p.m.,
City Hall, 3rd Floor Conference Room.

CREATION/AUTHORITY

Section 2-70, Code of Ordinances. Ord. No. 11046,
8/23/72; 16511, 9/2/81; 19831, 7/2/87; 20294, 5/3/88.

MEMBERS SIZE

11

TERM DETAILS

Two-year terms

DEPARTMENT

Parks and Recreation

STAFF LIAISON

Catherine Garza

Name	District	Term	Appt. date	End date	Position	Status
Duke Canchola	District 5	1	8/9/2022	8/22/2024		Resigned
Twila Stevens	District 4	3	8/21/2018	8/22/2024	Vice-Chair	Active
Kellie Summers	District 2	1	8/9/2022	8/22/2024		Active
Linda Lindsey	District 5	1	2/8/2022	8/22/2024	Chair	Active
Joan A. Adams-Wolfe	District 2	Partial	9/5/2023	8/22/2024		Active
Thomas Cronnon	District 4	1	1/11/2022	8/22/2025		Active
Adam Rios	District 5	1	4/11/2023	8/22/2025		Active
Howard L Schauer	District 3	3	4/24/2019	8/22/2025		Active
James M Lehnert	District 4	1	8/8/2023	8/22/2025		Active
Shawn C Flanagan	District 2	1	8/8/2023	8/22/2025		Active
Jerry Plemons	District 5	1	8/8/2023	8/22/2025		Active



City Board, Commission & Committee

Annual Report to City Council

Parks & Recreation Advisory Committee

1. State the goals and objectives for the 2023 calendar year.

Be an asset to Parks & Recreation in promoting programs & services.
Assist in facilitating the ideas, suggestions, and programs that are brought forth by community input.
Promote the adoptive park program by increasing awareness and participation.

2. Description of the action taken in furtherance of the goals and objectives during the 2023 calendar year.

Initiated Strategic Action Committee Plan
PRAC members are requested to promote & participate in Adopt a Park Program.
Working in conjunction w/ISAC and Water/Beach Committee

3. Did the Board make recommendation to Council? If so, what did they recommend?

Sent a "letter of support" on smoking issue

4. What are the goals and objectives for the 2024 calendar year?

Improve participation in Adopt A Park program.
Enhance Pickleball availability
Continue awareness of "connectivity" movement.
Facilitate Sherrill Park Improvement Project
Promote Aquatic Facility at Bill Witt

5. How many times did the board meet or failed to meet?

12-once per month, all quorums were met

6. How many vacancies did the board have and for how long?

0 as of 11/30/23. One is expected in December, 2023.

Approved by Committee:

Linda L Lindsey

Board Chair Signature

Linda Lindsey

Board Chair Name

linda.lindsey1@yahoo.com

Board Chair Email

Approved

Review Status

Submitted by:

Robert Dodd

Department Head Signature

Robert L. Dodd

Department Head Name

RobertD4@cctexas.com

Department Head Email

Approved

Review Status

For Department Head Only:



I have reviewed the report as submitted by the Board Chair. (Please check to confirm.)

Comments (Optional):

PLANNING COMMISSION

Duties

The Planning Commission makes and amends a master plan for the physical development of the City; to recommend to the City Council approval or disapproval of proposed changes in the zoning plan; to exercise control over platting or subdividing land within the corporate limits of the city and within an area extending five miles beyond the City limits; to submit annually to the City Manager not less than 90 days prior to the beginning of the budget year a list of recommended capital improvements which, in the opinion of the commission, are necessary or desirable during the forthcoming five-year period; to require information from other departments of the City government in relation to its work; to be responsible to and act as an advisory body to the City Council and to perform such additional duties and exercise such additional powers as may be prescribed by ordinance of the City Council. In addition, members appointed to the Planning Commission are concurrently appointed to the concurrent Beach/Dune Committee (§10-17). This committee reviews applications for master planned development ordinances from applicants seeking beachfront construction, and submits their recommendations to City Council. They also review the location of the dune protection line and beachfront construction line at least once every five years or within 90 days after a tropical storm or hurricane affecting the portion of the coast lying within the City's jurisdiction.

Composition

Nine (9) members which shall consist of nine registered voters of the City appointed by the City Council for three-year staggered terms. The following organization may appoint an ex-officio, non-voting representative: United States Navy. Members elect a Chair from among its membership at the first regular meeting in August of each year.

MEETS

Every other Wednesday, City Hall, Council Chambers, 5:30 p.m.

CREATION/AUTHORITY

City Charter Art. 5, Sec. 1-6. The first Planning Commission ordinance was adopted in 1937 and has been amended several times, the latest amendment being adopted 7-13-68. Sec. 10-17, Code of Ordinances; Ord. 022164, 2-28-95; Ord. 031165 - 06/13/17.

MEMBER SIZE

9

TERM DETAILS

Three-year staggered terms

DEPARTMENT

Development Services

STAFF LIAISON

Ruth Bocchino

Name	District	Term	Appt. date	End date	Position	Status	Category
Michael Budd	District 3	Partial	9/5/2023	7/31/2024		Active	
Billy A. Lerma	District 1	Partial	2/21/2023	7/31/2024		Active	
Michael M. Miller	District 2	1	7/16/2019	7/31/2024	Chair	Active	
Jahvid R. Motaghi	District 2	1	7/19/2021	7/31/2025		Active	
Mike A. Munoz	District 2	1	3/8/2022	7/31/2025		Active	
Michael C. York	District 4	2	8/1/2019	7/31/2025	Vice-Chair	Active	
Cynthia S. Garza	District 1	2	7/21/2020	7/31/2026		Active	
Justin Hedrick	District 5	1	2/21/2023	7/31/2026		Active	
Brian S. Mandel	District 5	2	7/21/2020	7/31/2026		Active	
Benjamin Polak		1	N/A	N/A	Ex-Officio, Non-voting	Active	Navy Representative



City Board, Commission & Committee

Annual Report to City Council

Planning Commission / Airport Zoning Commission

1. State the goals and objectives for the 2023 calendar year.

To provide guidance and recommendations to City Council with regards to zoning, platting, and city planning initiatives with the best interests of the citizens of the City of Corpus Christi in mind. Make recommendations on policy initiatives to facilitate responsible growth in the City. Participate in events and subcommittees to further expand the knowledge and expertise of the Commissioners.

2. Description of the action taken in furtherance of the goals and objectives during the 2023 calendar year.

Planning Commission successfully convened for 25 meetings making sound recommendations on multiple zoning, platting, and policy initiative concerns. Several commissioners also served on various Area Development Plans providing insight and guidance to staff and council. In November, several Commissioners attended the APATX 2024 conference, and all reported a positive learning experience.

3. Did the Board make recommendation to Council? If so, what did they recommend?

By default, all actions of the Planning Commission are recommendations to City Council.

4. What are the goals and objectives for the 2024 calendar year?

Goals for the 2024 calendar year include possible adoption of a new UDC, or furtherance of amendments to the existing UDC to adapt to new development standards and State laws. Approval of city-wide master plans and possible implementation of Developer Impact Fees will also be of critical importance for 2024.

5. How many times did the board meet or failed to meet?

The Planning Commission successfully made a quorum 25 out of 25 meetings.

6. How many vacancies did the board have and for how long?

3 Vacancies were filled in 2023 after 2 commissioners termed out and 1 resigned. All vacancies were filled by council in a timely manner with only a few meetings conducted without a full 9 member commission.

Approved by Committee:

Michael Miller

Board Chair Signature

Michael Miller

Board Chair Name

miller@tealcon.com

Board Chair Email

Approved

Review Status

Submitted by:

Al Raymond III

Department Head Signature

Albert James Raymond III

Department Head Name

alraymond@cctexas.com

Department Head Email

Approved

Review Status

For Department Head Only:



I have reviewed the report as submitted by the Board Chair. (Please check to confirm.)

Comments (Optional):

SENIOR CORPS ADVISORY COMMITTEE

DUTIES

The Committee shall act as an advisor to the City Council, City Manager and Parks Department staff regarding the Senior Companion Program and the Retired and Senior Volunteer Program.

COMPOSITION

The committee shall consist of five (5) members. One (1) member shall be a current Senior Companion Program ("SCP") volunteer, one (1) member shall represent the SCP Volunteer Station; one (1) member shall be a current Retired and Senior Volunteer Program ("RSVP") volunteer; one (1) member shall represent the RSVP volunteer station; and one (1) member shall be at large. Of the initial members, three (3) members shall serve a two-year term and two (2) members shall serve a one-year term, as determined by a drawing to be conducted at the initial committee meeting. Thereafter, all terms shall be two (2) years.

MEETS

Last Wednesday of every month at 3:00 p.m. Galvan House in Heritage Park

CREATION/AUTHORITY

Ordinance No. 031963, 12/17/19

MEMBERS SIZE

5

TERM DETAILS

Two-year terms

DEPARTMENT

Parks and Recreation

STAFF LISIAON

Jeannine Leal & Ericka Maldonado

Name	District	Term	Start date	End date	Position	Status	Category
Gary R. Burger	District 5	3	3/1/2023	2/28/2025		Active	RSVP Vol. Station
Katherine J. Joslin	District 4	1	4/11/2023	2/28/2025		Active	SCP Volunteer
Stephanie M. Brown	District 4	1	6/13/2023	2/28/2026		Active	SCP Vol. Station
Joann Cantu	District 3	3	3/17/2020	2/28/2026	Chair	Active	RSVP Volunteer
Allison C. Vela	District 3	2	8/31/2021	2/28/2026		Active	At -Large



City Board, Commission & Committee

Annual Report to City Council

Senior Corps Advisory Committee

1. State the goals and objectives for the 2023 calendar year.

Our goals for 2023 - advise the committee on recruitment strategies -serve as a community advocate - review annual performance -become knowledgeable about the programs (SCP and RSVP) -and build a strong foundation of cooperation. We were able to send at least one Board member as a representative to 4 events this year.

2. Description of the action taken in furtherance of the goals and objectives during the 2023 calendar year.

We have learned a lot about the respective programs and have made the community aware of the programs. Board members attended and facilitated the RSVP and SCP Annual picnic. Members also attended recognition events and contributed to each event

3. Did the Board make recommendation to Council? If so, what did they recommend?

Allison Vela, Stephanie Brown, Joann Cantu

4. What are the goals and objectives for the 2024 calendar year?

Continue to work on recruitment strategies -create 2 recruitment events per program (RSVP and SCP) - Obtain sponsors when needed for SCP and RSVP events -incorporate training on Roberts Rules of Order into our board meetings -attend and facilitate recognition events held for each program (RSVP and SCP)

5. How many times did the board meet or failed to meet?

3 times

6. How many vacancies did the board have and for how long?

No Vacancies

Approved by Committee:

Joann Cantu

Board Chair Signature

Joann Arevalo Cantu

Board Chair Name

jcantu@ncs-tx.com

Board Chair Email

Approved

Review Status

Submitted by:

Robert Dodd

Department Head Signature

Robert L. Dodd

Department Head Name

robertd4@cctexas.com

Department Head Email

Approved

Review Status

For Department Head Only:



I have reviewed the report as submitted by the Board Chair. (Please check to confirm.)

Comments (Optional):

SISTER CITY COMMITTEE

DUTIES

The Sister City Committee studies ways and means of improving relations with the Corpus Christi Sister Cities and to advise and consult with and assist the Mayor, the City Council, the City Manager and all other City agencies, boards and officials in accomplishing the purposes of the Sister City Program.

COMPOSITION

The Committee shall consist of nine (9) members who shall be appointed by the City Council and shall serve three-year terms. In addition, representatives from the following City departments shall serve as ex-officio, non-voting members of the steering committee: Mayor's Office, Corpus Christi International Airport and Parks and Recreation. The officers of the steering committee shall consist of a General Chair and Vice-Chair. The Chair and Vice-Chair shall be elected by majority vote of the Sister City Committee annually. If the General Chair is absent, the Vice-Chair shall serve as General Chair during his/her absence. The steering committee may appoint any other subcommittee as, in its judgment, will aid it in carrying out its duties. The steering committee shall determine the membership of each said subcommittee, its duties and chairman. The membership of each said subcommittee shall consist of members of the steering committee and, at the option of the steering committee, members from

MEETS

First Monday of the month at 12:00 p.m.
at the Galvan House 1st floor, 1581 N.
Chaparral

CREATION/AUTHORITY

Section 2-150, Code of Ordinances. Ord. Nos. 10195, 14291, 18961, M86-0043 - 1/28/86; 19474 - 9/16/86; 19635 - 2/17/87; 21045 - 12/11/90; 021236 - 9/10/91; 023424 - 8-25-98; 029687 - 11-20-12; 030913 - 8/9/16; 031963 - 12/17/19

MEMBERS SIZE

9

TERM DETAILS

Three-year terms

DEPARTMENT

Intergovernmental Relations

STAFF LIAISON

Wendy Herman

Name	District	Term	Appt. date	End date	Position	Status
Melody H. Cooper	District 5	2	11/7/2017	9/1/2024	Chair	Active
Mourad Hasbaoui	District 3	Partial	7/18/2023	9/1/2024		Active
Adria P. Vasquez	District 2	1	8/10/2021	9/1/2024		Active
Luis F. Cabrera	District 2	2	8/27/2019	9/1/2025		Active
Valerie Harbolovic	District 2	1	4/13/2021	9/1/2025		Active
Susane "Westi" Horn	District 5	2	8/27/2019	9/1/2025		Active
Charles Harris	District 4	1	8/8/2023	9/1/2026		Active
Heather Moretzsohn	District 5	1	8/8/2023	9/1/2026	Vice-Chair	Active
Arthur C. Wallace	District 4	1	6/14/2022	9/1/2026		Resigned
C.C. International Airport Rep.		N/A	N/A	N/A	Ex-Officio, Non-voting	Active
Parks and Recreation Rep.		N/A	N/A	N/A	Ex-Officio, Non-voting	Active
Mayor's Office Rep.		N/A	N/A	N/A	Ex-Officio, Non-voting	Active



City Board, Commission & Committee

Annual Report to City Council

Sister City Committee

1. State the goals and objectives for the 2023 calendar year.

To send and receive foreign exchange students
To update our policies and procedures and better understand City protocol
To prioritize our Sister City Relationships so that we could focus our efforts on our most active Sister Cities
To commemorate our 60th Anniversary with Yokosuka, Japan
To strengthen our relationship with Veracruz, Mexico...

2. Description of the action taken in furtherance of the goals and objectives during the 2023 calendar year.

We sent and received exchange students
We updated our policies and procedures
We prioritized the Cities upon which to focus attention
We held a photographic exchange with Yokosuka and a presentation/reception at CCAC
We held a virtual meeting and communications with Veracruz to explore strengthening our relationship
We hosted a delegation of dignitaries from Agen and held a musical presentation

3. Did the Board make recommendation to Council? If so, what did they recommend?

The Board did not make a recommendation to the City Council.

4. What are the goals and objectives for the 2024 calendar year?

To continue the student exchange program
To strengthen our relationships with Veracruz/other Sister Cities
To explore a new relationship with Tangiers, Morocco
To raise funds for projects/scholarships
To attend/provide presentations for Texas Days in Agen
To attend Sister City International's All America Summit
To have a student art exchange
To broaden our scope as per SCI policy

5. How many times did the board meet or failed to meet?

The Board met monthly during the 2023 calendar year.

6. How many vacancies did the board have and for how long?

The Board had two vacancies and one member whose term expired. These vacancies were filled promptly.

Approved by Committee:

Melody Cooper

Board Chair Signature

Melody Cooper

Board Chair Name

melody@melodycooperlaw.com

Board Chair Email

Approved

Review Status

Submitted by:

Ryan Skrobarczyk

Department Head Signature

Ryan Skrobarczyk

Department Head Name

ryans5@cctexas.com

Department Head Email

Approved

Review Status

For Department Head Only:



I have reviewed the report as submitted by the Board Chair. (Please check to confirm.)

Comments (Optional):

TRANSPORTATION ADVISORY COMMISSION

DUTIES

The Transportation Advisory Commission is responsible for providing a public forum for the discussion of proposed ordinances or actions relating to traffic operations and transportation planning matters; advise the City Council and City Manager or designee on traffic regulations and Chapter 53 – TRAFFIC of the Corpus Christi Municipal Code; conduct any required public hearing for the purposes of obtaining federal and state financial assistance for proposed transportation improvement projects (the substance of any comments and review by the Transportation Advisory Commission will be summarized for City Council); independently review grant applications for transportation improvement projects; promote public knowledge of traffic enforcement and understanding of City transportation issues; promote public acceptance of transportation programs that are proposed or initiated by the City and provide advice on regional transportation issues; provide recommendations on mobility, access management, and traffic safety issues for the City’s multi-modal transportation system; provide recommendations on transportation aspects of the City’s Capital Improvements Program; monitor the implementation and evaluate the City’s mobility-related master plans; submit annual reports to the Planning Commission and City Council; independently review traffic safety reports for City streets and provide recommendations for traffic safety-related improvements; research, develop, analyze, evaluate, and implement coordinated traffic safety and transportation programs which meet local needs; independently review the decisions, orders, and warrants of the City Traffic Engineer concerning installation of traffic control devices, establishment of traffic regulations and hear citizen comments concerning these matters; act on access management issues in the City’s Unified Development Code and make recommendations on traffic impact analysis as per the Unified Development Code to the Planning Commission and City Council.

COMPOSITION

Nine (9) residents of the City appointed by the City Council for three-year terms. At least one (1) member shall be a representative of the bicycling community. The terms of three (3) members shall expire on May 1st of each year. The Commission elects a Chairman and Vice-Chairman annually at the first regular meeting following the annual appointments in May. The City Manager or designee may recommend for appointment ex-officio members. The Commission is authorized to appoint, as ex-officio members without voting privileges, any additional members.

MEETS

4th Monday of every month, 2:30 p.m.,
City Hall, Council Chambers

CREATION/AUTHORITY

Section 2-120, Code of Ordinances. Ordinance No. 3679, 3-3-54; amended by Ord. Nos. 6577, 10079, 10912, 11841, 17526, 20294 - 5-3-88; amended by Ordinance No. 30474, 4/14/15.

MEMBERS SIZE

9

TERM DETAILS

Three-year terms.

DEPARTMENT

Street Department

STAF LIAISON

Renee Couture

Name	District	Term	Appt. date	End date	Position	Status	Category
Robert Saldana	District 5	1	1/20/2015	5/1/2022	Vice-Chair	Met the six year service limitation	
Douglas M. Salik	District 5	Partial	4/13/2021	5/1/2023		Did not seek reappointment	
Richard J. Diaz	District 4	1	4/13/2021	5/1/2024		Active	
Michael San Miguel	District 5	1	4/13/2021	5/1/2024		Resigned	
T Frank Smith IV	District 2	1	4/13/2021	5/1/2024		Active	
Brandon W Herridge	District 2	2	5/14/2019	5/1/2025		Active	

Name	District	Term	Appt. date	End date	Position	Status	Category
Judy A. Telge	District 2	2	5/14/2019	5/1/2025	Chair	Active	
Nicholas A. Fernandez	District 2	2	4/13/2021	5/1/2026		Active	
Jeffrey Pollack	District 2	2	5/14/2019	5/1/2026	Vice-Chair	Active	Bicycle Community Representative
Wes Vardeman	District 1	N/A	N/A	N/A	Ex-Officio, Non-voting	Active	CCRTA
Charles Benavidez		1	N/A	N/A	Ex-Officio, Non-voting	Active	TxDot
Robert MacDonald		1	N/A	N/A	Ex-Officio, Non-voting	Active	CCMPO



City Board, Commission & Committee

Annual Report to City Council

Transportation Advisory Commission

1. State the goals and objectives for the 2023 calendar year.

To continue encouraging public input for proposed street infrastructure improvement and safety initiatives. Discuss and recommend integration of safe, secure and accessible programs such as Vision Zero, Walk and Bike Trails. Review proposed policies that encourage innovation and support safety to foster positive infrastructure growth in our community such as street closures and row processes.

2. Description of the action taken in furtherance of the goals and objectives during the 2023 calendar year.

City Staff provided electronic reminders to TAC members for meetings. City Staff reached out and attempted to coordinate special meetings to meet on a date that worked for everyone. Regardless of the efforts, quorum was not met. Proposed street programs and infrastructure improvements were proposed by City Staff to City Council. Policies were passed to support the demand for permitting and safety.

3. Did the Board make recommendation to Council? If so, what did they recommend?

TAC members were not able to meet quorum for the 2023 calendar year. Therefore, members were not able to hear presentations related to agenda items nor provide their recommendations to City Staff nor City Council.

4. What are the goals and objectives for the 2024 calendar year?

No goals and objectives were established for 2023 as the committee did not meet quorum for several months in 2022 and did not meet in 2023.

5. How many times did the board meet or failed to meet?

Nine (9) Meetings were planned in the year 2023. Meetings were not held due to quorum not being met.

6. How many vacancies did the board have and for how long?

Since 2023, there are (3) vacancies on the TAC advisory board.

Approved by Committee:

N/A

Board Chair Signature

Renee Couture

Board Chair Name

ReneeC@cctexas.com

Board Chair Email

Approved

Review Status

Submitted by:

Ernesto De La Garza

Department Head Signature

Ernesto De La Garza

Department Head Name

ErnestoD2@cctexas.com

Department Head Email

Approved

Review Status

For Department Head Only:



I have reviewed the report as submitted by the Board Chair. (Please check to confirm.)

Comments (Optional):

WATERSHORE AND BEACH ADVISORY COMMITTEE

DUTIES

The Watershore and Beach Advisory Committee advises and makes recommendations regarding use or preservation of the following areas within the city limits: the waterfront, the beaches, and the natural bodies of water, including, but not limited to: Gulf of Mexico, bays, rivers, and creeks, excluding the Marina area as defined by Section 2-264.

COMPOSITION

Nine (9) members appointed by the City Council for two-year terms. The membership shall include one (1) Scientist, i.e. Marine Biologist, one (1) Engineer, and one (1) Environmentalist; one (1) shall be an owner or representative of a hotel or condominium located on North Padre Island or Mustang Island; and one (1) shall be a member of the Corpus Christi Convention & Visitors Bureau. The Chairperson of the Watershore and Beach Advisory Committee shall act as an advisor to the Parks and Recreation Advisory Committee and vice versa. In the initial appointment, members will serve an initial two-year term, in the succeeding term, 5 members will serve a two-year term, and 4 members will serve a one-year term, as determined by drawing. Thereafter, all terms will be two-years.

MEETS

1st Thursday of every month at 5:30 p.m.,
Staff Conference Room 1st Floor, City Hall.

CREATION/AUTHORITY

Section 2-80, Code of Ordinances, Ord No. 027408, 9/11/07;
Ord. No. 027523, 12/11/07; Ord. No. 029985, 10/22/13.

MEMBERS SIZE

9

TERM DETAILS

Two-year

DEPARTMENT

Parks and Recreation

STAFF LIAISON

Martha Lawhon

Name	District	Term	Appt. date	End date	Position	Status	Category
Armon D. Alex	District 3	1	1/24/2023	12/11/2024		Active	Scientist
Dr. Larisa A. Ford	District 4	2	1/14/2020	12/11/2024	Vice-Chair	Active	
Scott A. Lawson	District 5	1	8/31/2021	12/11/2024		Active	
David S. Zill	District 4	1	1/24/2023	12/11/2024		Active	
Philip J. Blackmar	District 4	1	9/13/2022	12/11/2025		Active	
Kathryn Hyatt	District 1	1	12/12/2023	12/11/2025		Active	CVB
Ruben Macias Jr.	District 5	2	12/7/2021	12/11/2025		Active	
Harrison A. McNeil	District 4	3	1/14/2020	12/11/2025	Chair	Active	Environmentalist
Rachel M. Pittman	District 4	1	12/12/2023	12/11/2025		Resigned	



City Board, Commission & Committee

Annual Report to City Council

Watershore & Beach Advisory Committee

1. State the goals and objectives for the 2023 calendar year.

- (1) Monitor & review progress on Erosion Response Plan, review beach maintenance plan, Parks & Recreation master plan, beach safety initiatives & program efficacy & update as needed.
- (2) Coordinate 1 annual shoreline monitoring presentation.
- (3) Review the annual capital improvement budget & make budget recommendations as needed.
- (4) Propose appropriate budget recommendations promptly.

2. Description of the action taken in furtherance of the goals and objectives during the 2023 calendar year.

- (1) Recommendation to council to update pay structure for Lifeguard pay on 6/1/2023
- (2) Senate Bill 434 - Beach Access and Private Property on 5/4/2023
- (3) Received report from Gulf Beach & Packery Monitoring Sub-Committee Report on 5/4/2023

3. Did the Board make recommendation to Council? If so, what did they recommend?

- (1) Passed resolution on Lifeguard pay on 6/1/2023
- (2) Passed resolution opposing Senate Bill 434 - Beach Access and Private Property
- (3) Passed resolution Gulf Beach & Packery Channel Monitoring

4. What are the goals and objectives for the 2024 calendar year?

Track progress on ERP | Review beach safety/efficacy for recommendation | Coordinate shoreline monitoring presentation | Review beach maintenance plan & update | Review implementation of PR Master Plan for recommendation | Review the capital budget beach ops for recommendations | Propose budget | Review plans for Gulf Beaches including County beaches for recommendation | Streamline ex-officio interactions.

5. How many times did the board meet or failed to meet?

Once - 7/6/2023

6. How many vacancies did the board have and for how long?

None

Approved by Committee:

Harrison McNeil

Board Chair Signature

Harrison McNeil

Board Chair Name

harrison.mcneil@hdrinc.com

Board Chair Email

Approved

Review Status

Submitted by:

Robert Dodd

Department Head Signature

Robert L. Dodd

Department Head Name

robertd4@cctexas.com

Department Head Email

Approved

Review Status

For Department Head Only:



I have reviewed the report as submitted by the Board Chair. (Please check to confirm.)

Comments (Optional):