

Demand for Return of Property/Payment

Date:

To:

Dear: _____

You are hereby notified the property/payment you have in your possession, described as follows:

- 1. Property: List the property including serial numbers or,**
- 2. Payment: List agreement of what job was to be completed and never started, OR if job was started what another contractor would estimate work completion would cost.(This may be a civil issue if work was started)**

You are hereby instructed to return the property/payment to me within **10 days** of your receipt of this notice or criminal charges may be filed with the Corpus Christi Police Department.

1. Return the property/payment to me **OR 2.** Tell me the whereabouts of the property so I may go and take possession of it **OR 3.** You can fully compensate me for the full present market value of the above property or value of what work still needs to be completed. The current market value of the above property or value of what work needing to be completed is \$_____.

Authorized Signature

Date Signed

The letter must be sent certified mail, return receipt requested.

After you either received the receipt in the mail, or the letter has been returned to you, then call 361-886-2840. Ask to speak with the Property Crimes Duty Desk Detective.

Be prepared to bring with you:

- A copy of the letter.
- The receipt from the Post Office (generally green).
- The unopened letter, should it be returned to you for any reason.
- And other evidence you feel will assist with the investigation.