



August 23, 2023

Dear Hauler:

This packet contains all the information and forms required to be a permitted waste hauler in the City of Corpus Christi.

The City's Solid Waste Hauler Permit program requires that solid waste haulers be adequately insured in the transport and delivery of solid waste to protect both you and your customers on the streets and at the landfills operated in this city.

Please return the notarized application along with all the required information and fee payment in the form of a check or money order.

Note: *"In accordance with Section 21-88(a), each vehicle used to collect solid waste, or transport solid waste, within the city shall display their vehicle registration sticker. Per Section 21-89(f), the Director shall identify the location where the sticker(s) must be placed on the vehicle"*.

The hauler registration sticker(s) must be displayed on the drivers side fender of the vehicle.



We appreciate your efforts in complying with the ordinance. If you have any questions or concerns regarding the permit application process, contact Vanessa Burnett at 361-826-1966.

Sincerely,

A handwritten signature in blue ink that reads "David S. Lehfeldt".

David S. Lehfeldt  
Director, Solid Waste Services

# HAULER PERMITS

## General Instructions and Information

**All haulers of solid waste are required to have permits.  
Permits are valid from October 1 through September 30 of each year.**

**Permitted Solid Waste Self-Hauler & Landscaper:** Any person, business, commercial establishment, or industrial facility, other than a residential customer that collects, transports, or disposes of solid waste generated by the person, business, commercial establishment, or industrial facility, who has a solid waste hauler permit issued under Article VIII of the ordinance. **Permit fee is \$50/year.**

**Distribution of Permits & Stickers:** Permits and stickers will be issued following receipt of a completed application, payment of required fees, and review of insurance by Risk Management and final approval by the Director of Solid Waste Services or his designated representative. In addition to the permit fee, there is a **yearly sticker fee of \$1 per vehicle, trailer, or container.** **The yellow permit number sticker fee for new haulers or lost stickers will be \$5.00.** The stickers will be placed on the driver's side fender of the vehicle, trailer, or container in an unobstructed location that is clearly visible.

**Please ensure that your application is completed and notarized, and includes:**

- ✓ **copies of required insurances,**
- ✓ **copy of your current driver's license,**
- ✓ **payment of the required fees in the form of a check or money order to avoid delays in processing the application.**

**Liability Insurance Requirements:** Please note that the City **MUST** be named as a certificate holder.

**City of Corpus Christi  
Solid Waste Services  
2023 – 2024 Commercial Hauling Permit Application**

**FOR OFFICE USE**

Permit #:

Approval Date:

Date of application: \_\_\_\_\_

1.) Applicant Name: \_\_\_\_\_,  
(Last) (First)

2.) Applicant Business Name: \_\_\_\_\_

3.) Business Physical Address:  
\_\_\_\_\_  
(Street Name & #)

\_\_\_\_\_  
(City) (State) (Zip)

4.) Business Mailing Address:  
\_\_\_\_\_  
(P.O. Box or Street Name & #)

\_\_\_\_\_  
(City) (State) (Zip)

5.) Business Phone Number: \_\_\_\_\_ (\_\_\_\_\_) \_\_\_\_\_

6.) Business Fax Number: \_\_\_\_\_ (\_\_\_\_\_) \_\_\_\_\_

7.) E-mail Address (if any): \_\_\_\_\_

8.) Number of vehicles the applicant desires to operate: \_\_\_\_\_

9.) Location where vehicles will be stored when not in use: \_\_\_\_\_  
\_\_\_\_\_

10.) List vehicles / containers / dumpsters to be operated on Attachment I  
(**MUST** include year / make / model, vehicle identification number, and license plate number).

11.) Provide a description of the nature and character of service rendered to customers:  
\_\_\_\_\_  
\_\_\_\_\_

12.) Provide a description of the areas of the City in which the applicant proposes to provide service:  
\_\_\_\_\_  
\_\_\_\_\_

13.) Will service be provided to customers or premises located outside the City of Corpus Christi city limits? (Please circle)      Yes                      No

14.) If applicant is a Self Hauler, please identify the types of waste generated and the type of activity from which the waste is generated:

\_\_\_\_\_

\_\_\_\_\_

15.) A copy of the applicant's sales tax permit issued by the Texas Comptroller of Public Accounts must be attached to this application (when applicable).

I, \_\_\_\_\_ (Owner/Designee) DO HEREBY ATTEST THAT ANY SOLID WASTE COLLECTED OR TRANSPORTED WITHIN THE CITY WILL BE DISPOSED OF AT A FACILITY THAT IS AUTHORIZED BY THE TEXAS COMMISSION ON ENVIRONMENTAL QUALITY TO ACCEPT THE TYPE OF SOLID WASTE THAT \_\_\_\_\_ (Business Name) HAS COLLECTED OR TRANSPORTED AND THAT ALL FEDERAL, STATE OF TEXAS, AND LOCAL LAWS WILL BE COMPLIED WITH WHEN PERFORMING PURSUANT TO THE CITY PERMIT.

\_\_\_\_\_  
(Owner/Designee Signature)

\_\_\_\_\_  
(Date)

I \_\_\_\_\_, certify that I have applied to the Department of Solid Waste Operations of the City of Corpus Christi, Texas for a solid waste hauling permit, and that the information provided by me in this application is true and correct.

\_\_\_\_\_  
(Owner/Designee Signature)

\_\_\_\_\_  
(Date)

**THIS SECTION FOR NOTARIZATION PURPOSES:**

State of Texas  
County of \_\_\_\_\_

Before me, a notary public, on this day personally appeared \_\_\_\_\_, known to me (or proved to me on the oath of \_\_\_\_\_ or through \_\_\_\_\_ (description of identity card or other document)) to be the person whose name is subscribed to the foregoing document and, being by me first duly sworn, declared that the statements therein contained are true and correct.

\_\_\_\_\_  
Notary Public's Signature



**EXHIBIT**

**INSURANCE REQUIREMENTS**

**I. SELF-HAULERS LIABILITY INSURANCE**

- A. Self-Haulers must not commence work under this contract until all insurance required has been obtained and such insurance has been approved by the City. Self-Haulers must not allow any subcontractor, to commence work until all similar insurance required of any subcontractor has been obtained.
  
- B. Self-Haulers must furnish to the City’s Risk Manager and Solid Waste Director one (1) copy of Certificates of Insurance with applicable policy endorsements showing the following minimum coverage by an insurance company(s) acceptable to the City’s Risk Manager. The City must be listed as an additional insured on the General Liability and Auto Liability policies **by endorsement**. Project name and/or number must be listed in Description Box of Certificate of Insurance.

<b>TYPE OF INSURANCE</b>	<b>MINIMUM INSURANCE COVERAGE</b>
<b>30-day advance written notice of cancellation, non-renewal, material change, or termination required on all certificates and policies.</b>	<b>Bodily Injury and Property Damage</b> Per occurrence - aggregate
COMMERCIAL GENERAL LIABILITY including: 1. Commercial Broad Form 2. Premises – Operations 3. Products/ Completed Operations 4. Contractual Liability 5. Independent Self-Haulers 6. Personal Injury- Advertising Injury	\$300,000 Per Occurrence \$300,000 Aggregate
AUTO LIABILITY (including) 1. Owned 2. Hired and Non-Owned 3. Rented/Leased	\$250,000 Combined Single Limit

- C. In the event of accidents of any kind related to this contract, Self-Hauler must furnish the Risk Manager with copies of all reports of any accidents within 10 days of the accident.

## II. ADDITIONAL REQUIREMENTS

- A. Applicable for paid employees, Self-Haulers must obtain workers' compensation coverage through a licensed insurance company. The coverage must be written on a policy and endorsements approved by the Texas Department of Insurance. The workers' compensation coverage provided must be in statutory amounts according to the Texas Department of Insurance, Division of Workers' Compensation. An All States Endorsement shall be required if Self-Hauler is not domiciled in the State of Texas.
- B. Self-Haulers shall obtain and maintain in full force and effect for the duration of this Contract, and any extension hereof, at Self-Hauler's sole expense, insurance coverage written on an occurrence basis by companies authorized and admitted to do business in the State of Texas and with an A.M. Best's rating of no less than A- VII.
- C. Self-Haulers shall be required to submit renewal certificates of insurance throughout the term of this contract and any extensions within 10 days of the policy expiration dates. All notices under this Exhibit shall be given to City at the following address:

City of Corpus Christi  
Attn: Solid Waste Services  
P.O. Box 9277  
Corpus Christi, TX 78469-9277

- D. **Self-Hauler agrees that, with respect to the above required insurance, all insurance policies are to contain or be endorsed to contain the following required provisions:**
- List the City and its officers, officials, employees, and volunteers, as additional insureds by endorsement with regard to operations, completed operations, and activities of or on behalf of the named insured performed under contract with the City, with the exception of the workers' compensation policy;
  - Provide for an endorsement that the "other insurance" clause shall not apply to the City of Corpus Christi where the City is an additional insured shown on the policy;
  - Workers' compensation and employers' liability policies will provide a waiver of subrogation in favor of the City; and
  - Provide thirty (30) calendar days advance written notice directly to City of any, cancellation, non-renewal, material change or termination in coverage and not less than ten (10) calendar days advance written notice for nonpayment of premium.
- E. Within five (5) calendar days of a cancellation, non-renewal, material change or termination of coverage, Self-Haulers shall provide a replacement Certificate of Insurance and applicable endorsements to City. City shall have the option to suspend Self-Hauler's performance should there be a lapse in coverage at any time during this contract. Failure to provide and to maintain the required insurance shall constitute a material breach of this contract.

- F. In addition to any other remedies the City may have upon Self-Hauler's failure to provide and maintain any insurance or policy endorsements to the extent and within the time herein required, the City shall have the right to order Self-Hauler to stop work hereunder, and/or withhold any payment(s) which become due to Self-Hauler hereunder until Self-Hauler demonstrates compliance with the requirements hereof.
- G. Nothing herein contained shall be construed as limiting in any way the extent to which Self-Hauler may be held responsible for payments of damages to persons or property resulting from Self-Hauler or its subcontractor's performance of the work covered under this contract.
- H. It is agreed that Self-Hauler's insurance shall be deemed primary and non-contributory with respect to any insurance or self-insurance carried by the City of Corpus Christi for liability arising out of operations under this contract.
- I. It is understood and agreed that the insurance required is in addition to and separate from any other obligation contained in this contract.



## **FREQUENTLY ASKED QUESTIONS:**

1. I haul trash from my business maybe once a month to keep the area clean. Do I need a permit to do this?

**Answer:** Yes.

2. I haul yard waste and tree trimmings. I am usually charged by the cubic yard because I only use a pickup truck. Can I be charged by the ton, or am I restricted to cubic yards?

**Answer:** We prefer to charge your load by the ton.

3. It seems to me that I am being penalized by being charged for cubic yards instead of tons.

**Answer:** Tonnage is the most accurate form of measurement; using cubic yards is only an estimate. We will weigh all loads when applicable.



### **Information Contacts :**

(361) 826-1966  
Fax -- (361) 826-1971

### **Physical Address:**

City of Corpus Christi  
Solid Waste Services  
2525 Hygeia Street  
Corpus Christi, Texas 78415

### **For Questions, Comments, or Complaints:**

Customer Call Center – (361) 826-CITY (2489)

## “Cover Your Load” tips:

- Use a **TARP** big enough to completely cover your trailer or truck bed — a minimum of four inches should overlap the sides, front, and back of your load.
- Tightly secure the tarp with ropes, bungee cords, netting, or straps.
- Put lighter items at the bottom of the load.
- When transporting large items, make sure they are tied down and secured to the trailer or truck, so they don't move.
- A tarp is not required if the debris is completely enclosed by a load-carrying compartment.
- Make sure your trailer or truck bed does not have holes, cracks or other openings where debris can escape.
- Don't overload — keep material level with the trailer or truck bed.
- Before leaving the landfill, remove any loose material that may remain in the trailer or truck bed.

In Texas, failing to cover your load to prevent materials from escaping by blowing or spilling out of your trailers or trucks is against the law and carries a fine of up to \$500 for the first offense. Trailers or trucks not appropriately secured are subject to additional fees/charges at the City of Corpus Christi landfill or collection center.

**Don't**



**Correct**

