

**APPLICATION FOR
PERMIT TO INSTALL OVERHEAD BANNER**

INSTRUCTIONS: As a requirement of obtaining a permit for overhead banner(s), the applicant or sponsoring organization agrees to comply with the following:

- A. Provide a **Certificate of Insurance** with minimum coverage of \$100,000 for injuries or deaths in any one occurrence; and \$50,000 for injury to or destruction of property in any one occurrence. The City of Corpus Christi shall be named as **additional insured**.
- B. Completion of an Indemnification Agreement.
- C. Payment of application fee (\$35.00).
- D. There will be no advertisement of commercial products, services or commercial organizations on banners.
- E. By signing below, the applicant agrees to follow installation procedures as described on the "**Requirements for Overhead Banner Installations**."
- F. The Applicant shall remove overhead banner by noon of the last day of permitted date as indicated on the approved "**Permit to Install Overhead Banner**" (this document once approved by Traffic Engineering).
- G. Banners may be displayed for no more than two weeks (14 days).

NOTE: Banners across State Highways are prohibited, and AEP Texas will not permit banners to be tied to their poles. Banner shall be approximately four (4) feet high and forty (40) feet long, supported by a steel guy wire at the top and a nylon or ester line role for banner tie-offs. Maintain minimum banner height clearance of sixteen feet above street pavement.

For more information contact the City of Corpus Christi Traffic Engineering Division at (361) 826-3539 or (361) 826-3547. Forms may be faxed to (361) 826-3545 or may be mailed to: Traffic Engineering, P.O. Box 9277, Corpus Christi, TX 78469-9277.

Applications must be reviewed and approved by Traffic Engineering. **An approved Application constitutes the Permit.**

Name of Organization
Sponsoring Event:

Contact Person:

Mailing Address:

Phone Numbers:

E-mail

From:

To:

Requested Dates for Displaying
Banner:

Description of the event being
promoted and the message to be
displayed on banners:

Proposed location of banners
(Maximum two (2) locations:

2900 block of South Alameda at Incarnate Word Academy
4000 block of Ayers, South of Roosevelt Drive
3300 block of McKinzie Road at Up River Road/IH 37 South
3900 block of Greenwood Drive adjacent to Boys & Girls
Club
4500 block of South Staples at King High School
1800 block of Waldron Road across from Fire Station #13
5200 block of Weber Road at Carroll High School

Name of company installing
banner:

Mailing address of company
installing banners:

Company phone number:

Applicant's Signature:

Date of Signature:

Applicant's Phone Number:

Sponsoring Organization:

INTERNAL USE ONLY

Date received in Traffic
Engineering:

Approved Display Period: From:

To:

Applicant required items:

Completed application
Signed Indemnity Agreement
Proof of Insurance
Receipt for payment of \$35 application fee

Application reviewed by:

Signature Approval:

Date: