

CITY OF CORPUS CHRISTI VOLUNTEERS IN POLICING SERVICES (VIPS)



321 John Sartain, Corpus Christi, TX 78401
 Office: (361) 826-8323 Fax: (361)
 Email: Melissal2@cctexas.com



VOLUNTEER APPLICATION

APPLICANT INFORMATION		
Name:	Date of Birth:	Age:
Address:	City / State:	Zip Code:
Drivers License / ID #	State:	Primary Telephone:
Occupation:	Employer:	
Email:		

EMERGENCY CONTACT INFORMATION	
Name:	Relationship:
Primary Telephone:	Secondary Telephone:

AVAILABILITY							
	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Morning							
Afternoon							
Evening							

EDUCATION (CIRCLE HIGHEST LEVEL OF EDUCATION)			
Some High School	High School Diploma	Ged	College Degree
High School Attended:			Year Graduated:
College Attended:		Degree:	Year Graduated:

MILITARY	
Military Service Branch:	Discharge Date: Rank:
Honorable Discharge: Yes No	Time Served:

CRIMINAL HISTORY		
QUESTIONS	Yes	No
Has your license ever been suspended or revoked?		
If yes, Please explain.		
Do you currently have any unpaid traffic citation or warrants issued?		
If yes, Please explain.		
Have you ever been arrested?		
If yes, Please explain.		
Have you ever been convicted of a crime? (Give agency or court, city, state, date, reason, and deposition)		
If yes, Please explain.		
Have you ever been questioned, detained, arrested, investigated, warned, or issued a citation for any misdemeanor or felony, other than traffic?		
If yes, Please explain.		

PERSONAL HISTORY		
QUESTIONS	Yes	No
Have you ever used or have known by any other name that which you have already shown?		
If yes, please list names:		
Have you ever used marijuana, illegal drugs/narcotics or abused prescription medications?		
If yes, how long ago and please explain:		
Do you drink alcoholic beverages?		
If yes, how many days per week and how many alcoholic beverages per day:		

VOLUNTEER TASK DATA (CIRCLE ALL THAT APPLY) CORPUS CHRISTI POLICE DEPARTMENT	
Administrative Assistant: Filing, Copying, scanning, faxing, answering telephones and correspondence	VIPS Program: Recruiting, backgrounds investigations, volunteer placement, interviews & program coordination efforts.
Interpreter: Foreign languages, International Sign Language. (Please specify what language(s) you fluently speak and/or write & if fluently sign).	Metro Com Support: Receive & process 911 and non-emergency calls from the public, conduct administrative support to the division.
Public Safety Team: Disabled parking citations, search & rescue, & other non-hazardous duties. (Additional training is required).	Criminal Investigation Division (CID): Assist in various ways with a myriad of investigations.
Internship (Only for criminal justice college students): Units may include Homicide, Forensics, CID, Community Services, & Volunteers in Public Service (VIPS).	Crime Stoppers: TCIC/NCIC checks, re-enactment/acting, crime prevention, McGruff, graffiti abatement, home safety inspections, & alarm permit renewals, neighborhood watch.

PBX Operator: Answering non-emergency calls, routing to their proper destination.	General Support: Assisting as needed, when available, in various areas of the department & with special events.
Impound Lot: Answering calls, greeting the public, escorting citizens to retrieve items	Police Chaplain: Pastoral/Clergy services for officers & citizens, family notifications & support.
Other:	

PLEASE PROVIDE THE FOLLOWING WITH YOUR APPLICATION

1. Copy of your Social Security Card
2. Copy of your Driver’s License or State ID card
3. If former military, copy of your DD214

TERMS AND SIGNATURE

As a volunteer with the Corpus Christi Police Department, I am willing to furnish information for use in determining my qualifications.

I understand for security reasons a basic clearance check/background will be conducted, and I will be fingerprinted and photographed. Additional background information may be required if a specific volunteer assignment calls for a full security check.

I understand falsifying statements on this application or during the interview process is cause for my immediate dismissal from the Volunteers in Police Service program (VIPS).

I understand the Corpus Christi Police Department will not disclose any of my information to any outside entity without my written consent.

I understand the Corpus Christi Police Department will not have to disclose the reason, if any, if I am not selected for this Program.

By signing, I hereby certify that all information contained in this application is correct and accurate to the best of my knowledge. I authorize the Corpus Christi Police Department to verify criminal history and driving records as part of the background process. If accepted to perform volunteer duties for the Corpus Christi Police Department, I understand I may be privy to confidential information, and promise to maintain strict confidentiality in accordance to state and federal laws whenever presented with it.

Signature _____

Date _____