



**DS Taskforce
Monthly Meeting
January 21, 2022**



**HAPPY NEW YEAR !!!
&
WELCOME**



New & Recent Hires

- Sr. City Planner - **Elena Buentello**



- Engineer II - **Sergio Luna**



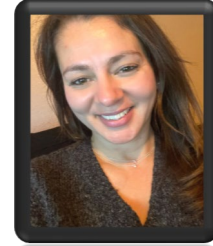
- Sr. Management Analyst - **Belinda Balderas**



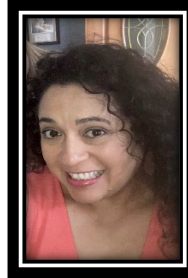
- City Planner - **Neel Vyas**



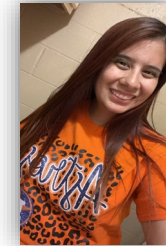
- Permit Supervisor - **Loralie Bazan**



- Sr. Customer Service Rep - **Jessica Chupoco**



- Sr. Customer Service Rep - **Veronica Vasquez**

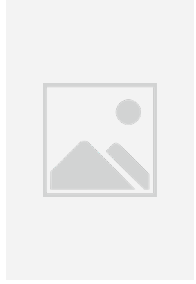


- Inspector II (Building) - **Patrick Roberts**

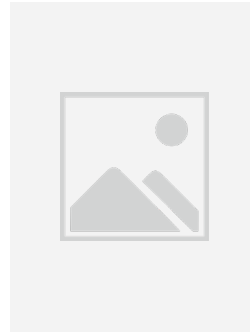


Promotions

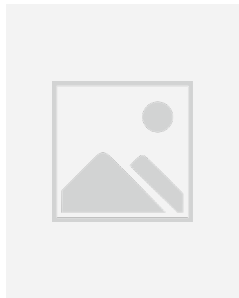
- ❖ Senior Management Analyst / Director's Assistant - **Joann Salinas**



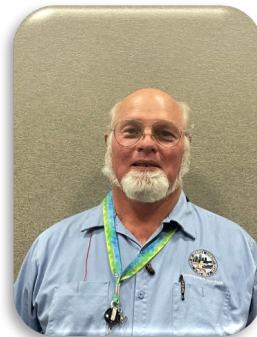
- ❖ Senior City Planner - **Mark Orozco**



- ❖ Compliance Inspector - **Patricia Lopez-Garcia**



- ❖ Senior Building Inspector - **Joe Robinson**



UTILITIES UPDATE



LAND DEVELOPMENT

Staff Updates

Revamped Platting Process

UDC Updates

Staff Positions

- ▶ Land Development recent hires/promotions
 - ▶ Engineer IV - Offer being made
 - ▶ Engineer II - Sergio Luna
 - ▶ Senior City Planner - Elena Buentello
 - ▶ Senior City Planner - Mark Orozco
 - ▶ City Planner - Neel Vyas

Land Development Process Improvements

- ▶ Zoning - Reduced time from Planning Commission to City Council by 2 weeks starting January 2022
- ▶ Zoning case interactive map - Adding additional information - ready by February 2022.
- ▶ Platting - Statutory and Alternative Process - New application form - ready by end of January 2022
- ▶ Master Preliminary Plat - UDC amendment - ready by this quarter.

Unified Development Code (UDC) Updates

- ▶ Consultant: Camiros, Inc.
 - ▶ Conducted Stakeholder Interviews Oct. 20-21 via zoom
 - ▶ Currently drafting zoning amendments
 - ▶ Scheduled for April-May 2022 Public Input
- ▶ Staff amendments - upcoming
 - ▶ Wastewater fee waivers (when a construction waiver is approved) - amend to make fee waiver administrative vs. taking it to City Council
 - ▶ Master Preliminary Plat - delete lot requirement and add density; remove 400 ac. maximum
 - ▶ Plat time extension - change from 6 to 12 months
 - ▶ Garage door setback - make 25 feet for all sf districts (currently 20 feet in RS-4.5)

Trust Fund Balance

- ▶ Available Combined Trust Funds Balance as of 11/30/21 as reported by Finance is:
- ▶ \$ 749,145.77
- ▶ Individual Trust Fund balance break down:

Water Arterial Transmission & Grid Main Trust	Water Distribution Main Trust	Sanitary Sewer Trunk System Trust	Sanitary Sewer Collection Line Trust
\$279,297.18	\$68,683.50	\$319,230.01	\$ 81,935.08

Pending:

- Park Springs IHS Sanitary Sewer Collection Line - \$87,463.77 City Council first reading 1/11/22 (approved); second reading 1/25/22
- Royal Oak Future Units (PUD), Sanitary Sewer Collection Line -Cost TBD
- Pozo-Flores Cruz - Water Arterial/Grid Main - Cost TBD
- Caroline Heights - Water Arterial/Grid Main - Cost TBD

City Participation

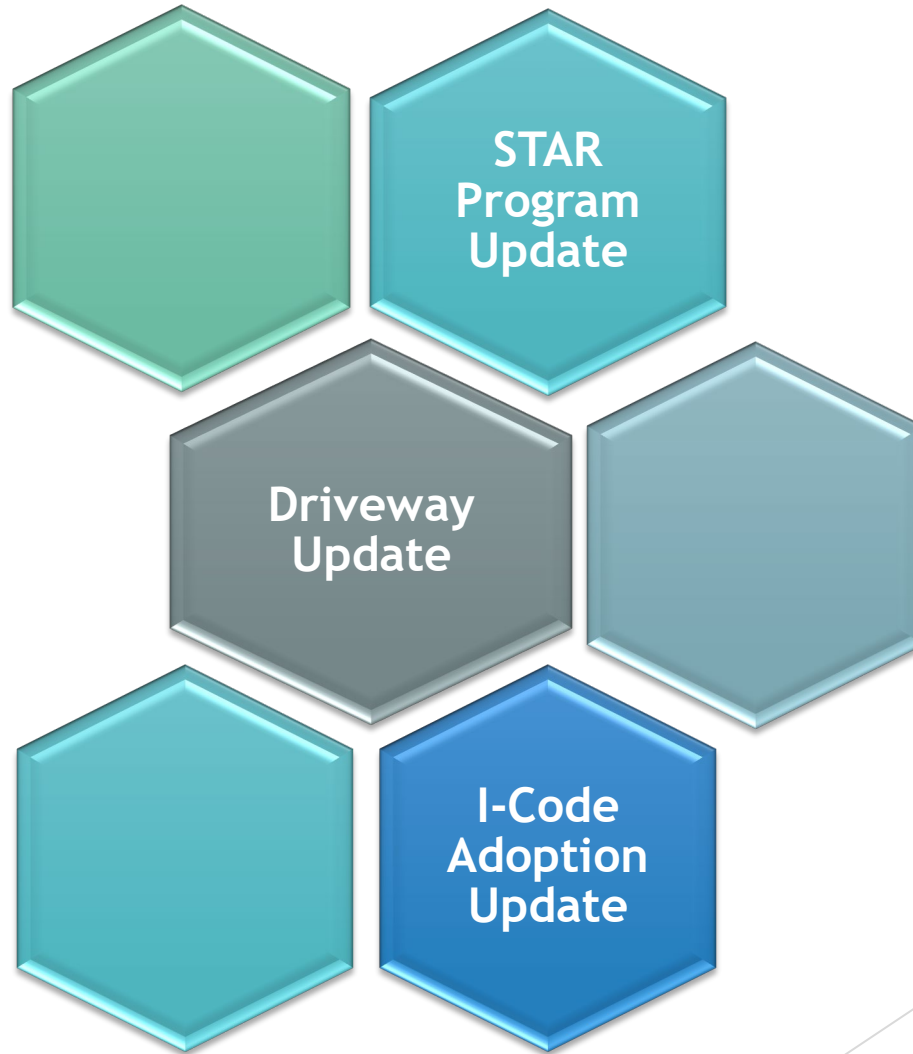
Available Balance Participation Funds as of 1/14/22

- Bond 12 - \$111,442.15
- Bond 16 - \$294,259.81
- Bond 18 - \$2,000,000.00
- *Combined Total of Participation Funds Available: \$2,405,701.96.*
- *Note: There are no developer participation funds allocated in the 2020 Bond initiative*

City Participation Activity FY 2021-2022:

- None to date.
- Pending :
- Royal Oak Future Units (PUD), Off-Site Storm Sewer- \$867,649.76 (scheduled for 1/25/22 City Council meeting)
- Callicoate Estates Unit 5, Detention Pond (Drainage) - Estimated cost TBD

BUILDING DIVISION



STAR Program

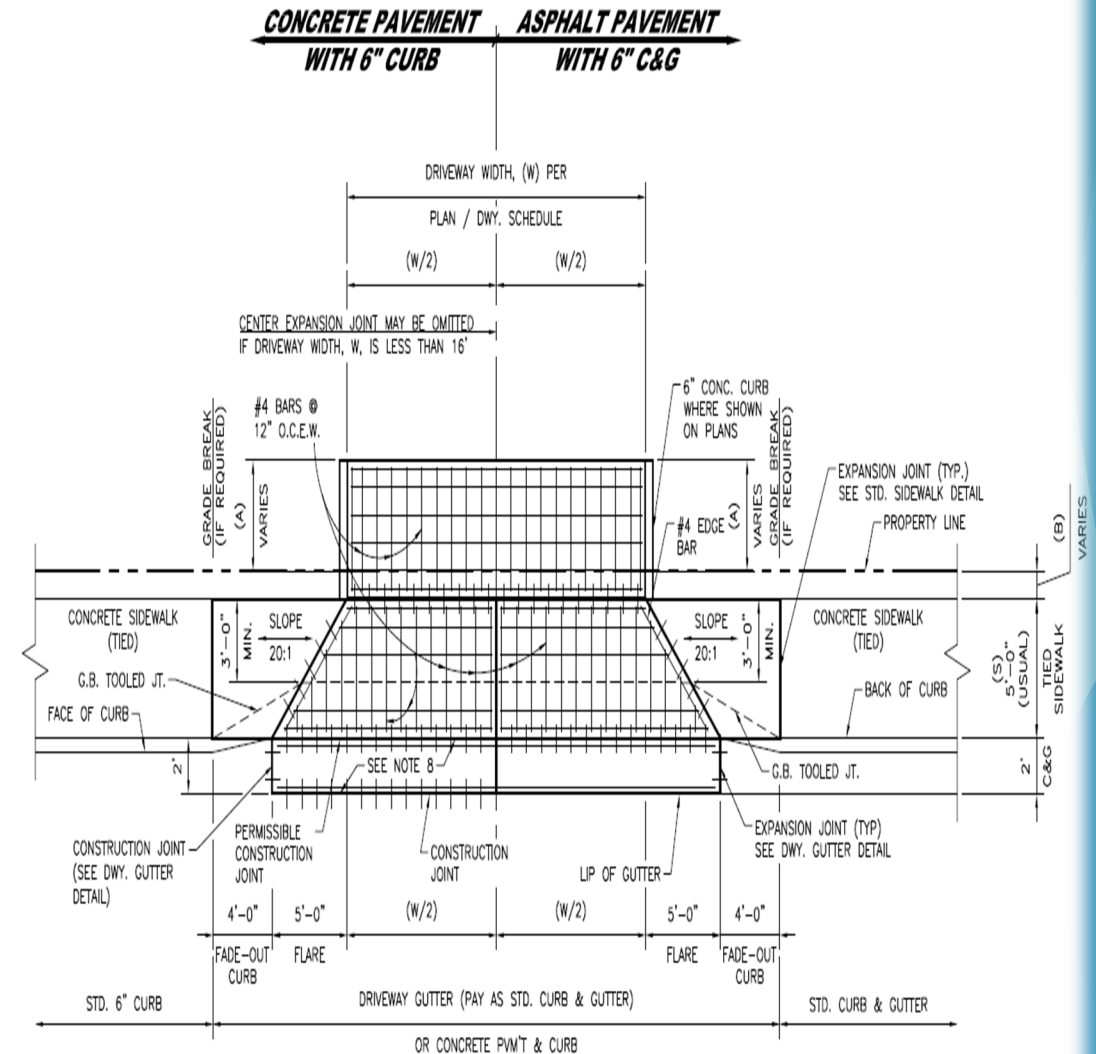
Launching 2022

Contractor Requirements	Bronze STAR	Silver STAR	Gold STAR
Application	✓	✓	✓
Code of Ethics Acknowledgement	✓	✓	✓
General Proof of Insurance	✓	✓	✓
Completed and Approved Background Check	✓	✓	✓
No Construction Related Contractor Infractions/Complaints		✓	✓
DSD Approved Trainings (2 events per year)		✓	✓
Current on all DSD Permitting Fees		✓	✓
Minimum 5 Year Registration with DSD Corpus Christi			✓
At Least One Agent of the Contractor maintains any International Code Council (ICC) Certification or Other Certifications Approved by the Building Official			✓
Membership to a Local Professional Organization			✓

Driveway Committee

Goals:

- Create a standard design
- Create and implement a process
- Third Party?



PLAN

2021 Code Adoption

Building Code
Existing Building Code
Residential Code
Plumbing Code
Mechanical Code
Fuel Gas Code
National Electrical Code
Energy Conservation Code
Fire Code
Swimming Pool Spa Code

Proposed Timeline

- **Beginning February 1st through February 28th, 2022**, open public comment period for the 2021 Codes and the proposed Local Amendments.
- Draft of the 2021 Codes with Local Amendments due **February 1, 2022**.
- Draft of the 2021 Codes with Local Amendments posted for 30-days ending **February 28th, 2022**.
- **March 2022**, present 2021 Codes with Local Amendments to the Planning Commission.
- **May 2022**, present 2021 Codes with Local Amendments to City Council for adoption.

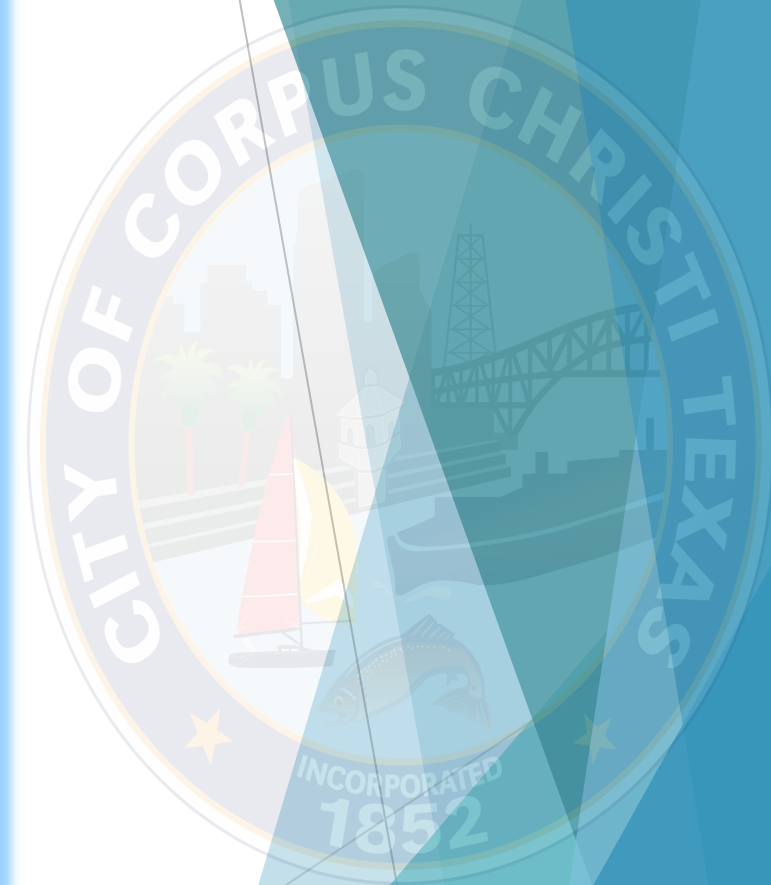
Director's Report

- ▶ **Certifications, Registrations, & Credentials**
- ▶ **Revenues / Expenses - 1st Quarter**
- ▶ **Current Vacancy Rate**
- ▶ **Performance Metrics**
- ▶ **Questions, Comments, Suggestions**

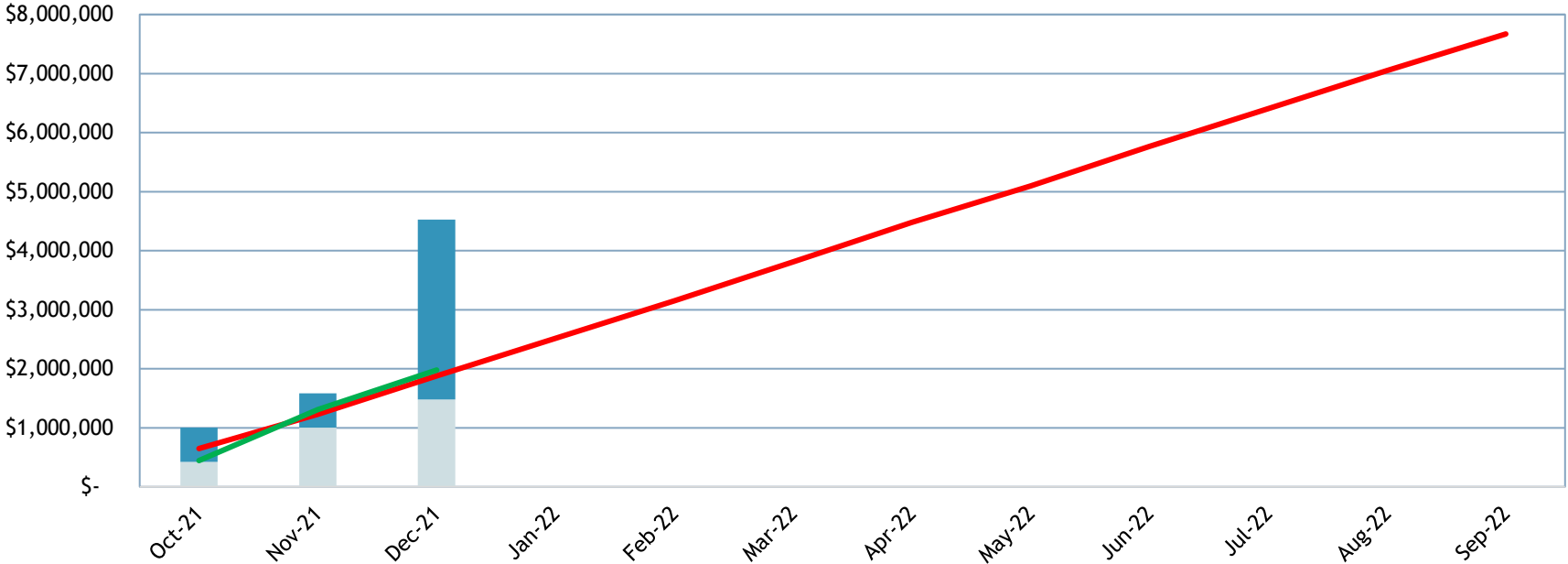
A Total of 26 Development Services Team Members Possess ICC Certifications, State Licensure and/or National Registrations.

ICC Certifications obtained over the years:

- ❖ # Certifications FY 19/20 9
- ❖ # Certifications FY 20/21 13
- ❖ # Certifications FY 21/22 8 (and counting)



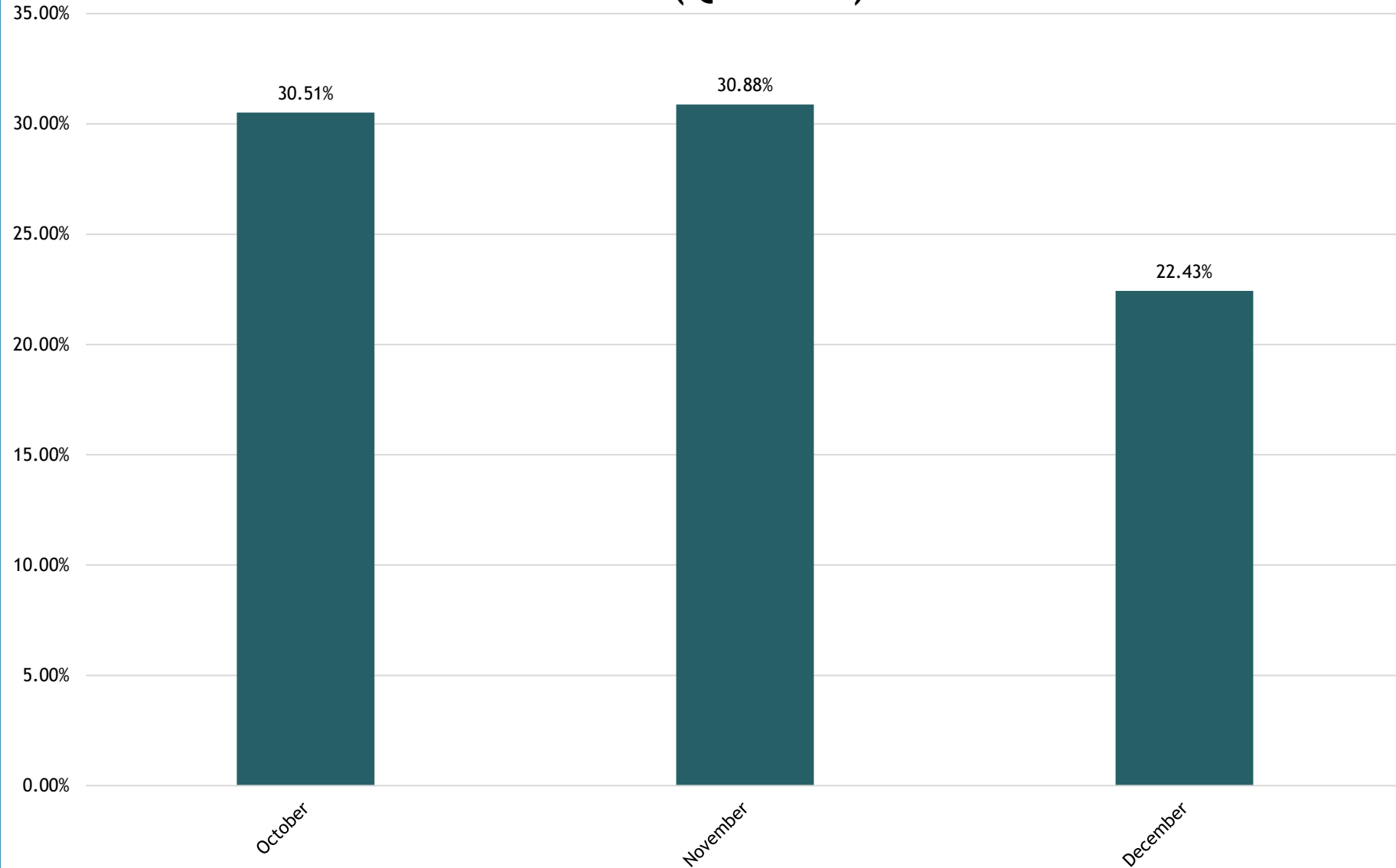
Development Services Budget Vs. Actual Analysis (Quarter 1)



	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22
Outstanding PO's	\$577,495	\$582,628	\$3,051,458									
Actual Expenses	\$423,480	\$1,001,606	\$1,477,436									
Planned Revenue	\$649,291	\$1,227,110	\$1,881,030	\$2,512,363	\$3,149,970	\$3,809,249	\$4,481,453	\$5,093,047	\$5,764,954	\$6,404,770	\$7,052,736	\$7,671,819
Actual Revenue	\$442,424	\$1,308,591	\$1,975,636									

Actual Expenses
 Outstanding PO's
 Planned Revenue
 Actual Revenue

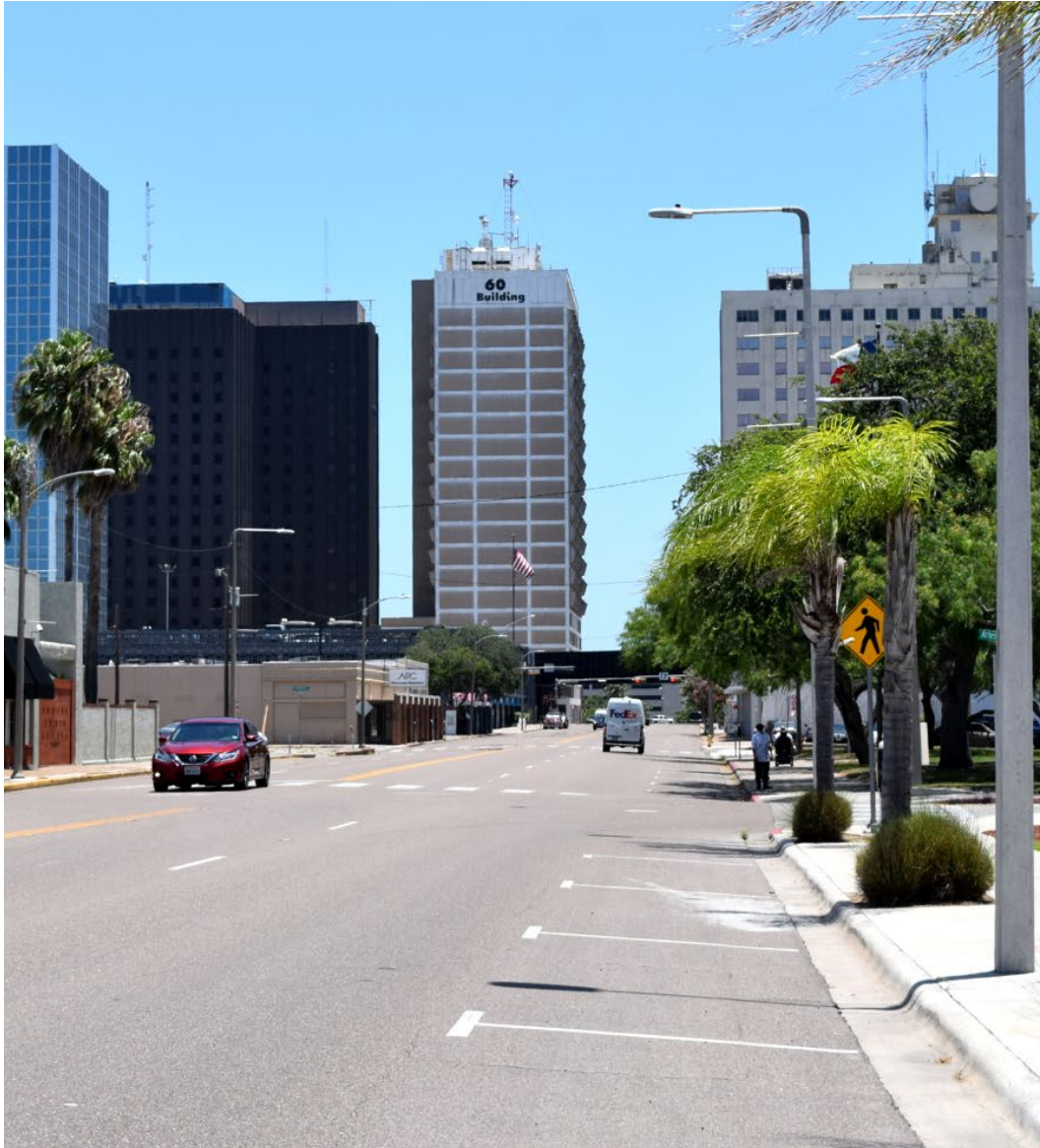
Vacancy Rates (Quarter 1)





PERFORMANCE METRICS

DECEMBER 2021		
	Goal	Total
Total # of Plans Applications Submitted	n/a	430
Total # Residential Plans Submitted	n/a	358
Total # Residential Plans Reviewed	n/a	525
Average Review Time	3	2.20
Total # Commercial Plans Submitted	n/a	72
Total # Commercial Plans Reviewed	n/a	137
Average Review Time	10	5.21
Total # of Permits Submitted		1733
Total # Trade Permits Submitted (MEP)		1151
Total # of Permits Issued		1412
Total # Trade Permits Issued (MEP)		900
Total # Rezoning Applications Submitted	n/a	1
Total # Rezoning Cases to PC		1
Average # of Days		35
Total # Rezoning Cases from PC to CC		1
Average # Days		69
Total # Platting Applications Submitted	n/a	10
Total # Platting Applications Accepted	n/a	10
Total # of Plats to PC	n/a	9
Average # Days	n/a	27
Total # of Public Improvements Plans (PIP) Submitted	n/a	6
Total # PIP Reviewed	n/a	31
Average Review Time	25	18.3
Total # Compliance Inspector Investigations	n/a	86
72 Hour Notices	n/a	34
Stop Work Orders Issued	n/a	0
Permits Obtained from Investigations	n/a	12
Total # of Inspections Resulted		3933
Total # of Inspections Scheduled		3808
% Rate of Next Day Service	85%	94%



Uptown Corridors
REVITALIZATION STRATEGY - STAPLES & LEOPARD



Staples & Leopard

UPTOWN CORRIDORS

Take the Survey!
www.cctexas.com/uptown

**FEBRUARY 17, 2022
6:00PM - 8:00PM CST**

SMALL SCALE DEVELOPMENT LECTURE



**FREE FOR ALL
PARTICIPANTS**



**VIRTUAL FORMAT
VIA ZOOM PLATFORM**

REGISTRATION REQUIRED

WWW.CREATINGCC.COM/INCDEV